



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		GOVERNMENT COLLEGE KARIAVATTOM
• Name of the Head of the institution	Smt. A.S. Jaya	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	04712417112	
• Mobile No:	9446837112	
• Registered e-mail	principalgck@gmail.com	
• Alternate e-mail	gckiqac@gmail.com	
• Address	Government College Kariavattom, Kariavattom P O	
• City/Town	Thiruvananthapuram	
• State/UT	Kerala	
• Pin Code	695581	
2.Institutional status		
• Affiliated / Constitution Colleges	Affiliated	
• Type of Institution	Co-education	
• Location	Semi-Urban	

<ul style="list-style-type: none"> • Financial Status 	<p>UGC 2f and 12(B)</p>												
<ul style="list-style-type: none"> • Name of the Affiliating University 	<p>University of Kerala</p>												
<ul style="list-style-type: none"> • Name of the IQAC Coordinator 	<p>Dr. Sabeen H.M.</p>												
<ul style="list-style-type: none"> • Phone No. 	<p>04712417112</p>												
<ul style="list-style-type: none"> • Alternate phone No. 	<p>04712417112</p>												
<ul style="list-style-type: none"> • Mobile 	<p>9447342623</p>												
<ul style="list-style-type: none"> • IQAC e-mail address 	<p>gckiqac@gmail.com</p>												
<ul style="list-style-type: none"> • Alternate e-mail address 	<p>principalgck@gmail.com</p>												
<p>3. Website address (Web link of the AQAR (Previous Academic Year))</p>	<p>http://govtcollegekariavattom.ac.in/wp-content/uploads/sites/25/2022/07/AQAR2020-21.pdf</p>												
<p>4. Whether Academic Calendar prepared during the year?</p>	<p>Yes</p>												
<ul style="list-style-type: none"> • if yes, whether it is uploaded in the Institutional website Web link: 	<p>http://govtcollegekariavattom.ac.in/wp-content/uploads/sites/25/2023/05/Academic-calendar2021-22.pdf</p>												
<p>5. Accreditation Details</p>													
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 16.6%;">Cycle</th> <th style="width: 16.6%;">Grade</th> <th style="width: 16.6%;">CGPA</th> <th style="width: 16.6%;">Year of Accreditation</th> <th style="width: 16.6%;">Validity from</th> <th style="width: 16.6%;">Validity to</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Cycle 1</td> <td style="text-align: center;">B</td> <td style="text-align: center;">2.47</td> <td style="text-align: center;">2016</td> <td style="text-align: center;">29/03/2016</td> <td style="text-align: center;">28/03/2021</td> </tr> </tbody> </table>	Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B	2.47	2016	29/03/2016	28/03/2021	
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Cycle 1	B	2.47	2016	29/03/2016	28/03/2021								
<p>6. Date of Establishment of IQAC</p>	<p>27/03/2014</p>												
<p>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</p>													
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 16.6%;">Institutional/Department /Faculty</th> <th style="width: 16.6%;">Scheme</th> <th style="width: 16.6%;">Funding Agency</th> <th style="width: 16.6%;">Year of award with duration</th> <th style="width: 16.6%;">Amount</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">NIL</td> <td style="text-align: center;">NIL</td> <td style="text-align: center;">NIL</td> <td style="text-align: center;">NIL</td> <td style="text-align: center;">0</td> </tr> </tbody> </table>	Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	NIL	NIL	NIL	NIL	0			
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NIL	NIL	NIL	NIL	0									
<p>8. Whether composition of IQAC as per latest NAAC guidelines</p>	<p>Yes</p>												
<ul style="list-style-type: none"> • Upload latest notification of formation of 	<p>View File</p>												

IQAC		
9.No. of IQAC meetings held during the year	8	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Since October 2021, we are having an active functioning of LMS platform for active engagement of academic sessions. This platform is actively working as a key teaching as well as learning aid for providing all types of materials connected with class room teaching. The link is https://lms.gcktm.in/ 2. IQAC of the college took initiatives for organising Induction to all newcomers (first semester students). They were given training on different areas of personnel and professional development. Resource persons are invited from different potential areas of skill level and management efficiencies. 3. Extension Activities: This is the major role that our IQAC unit associates with all departments and clubs of this institution. Our extension activities open a new role of social responsibility and participative learning for our students. Some of them include blood donation especially to cancer patients at Regional Cancer Centre, special allocation of funds for charity, enhancing the role of individuals outside the institution through sharing of experiences etc. 4. Library Automation: Presently our college library is fully automated with KOHA software. The idea and support for migrating to this fully automated programme under open source software was initiated by IQAC. Link for our online Library Managemnt system (LAN) is 192.168.1.200:8081 5. Promotion of Sports: In the year our students secured 44 medals (Gold, Silver and Bronze) from 20 events. 134 students participated in these events. Maximum participation is noted in Handball (men) and cricket. Department of</p>		

Physically Education actively participates students for these programmes.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To Increase the Infrastructure	New furniture purchased and set in the new block (B). This was aimed for those departments and PG rooms (Maths) which are shifted from Nalukettu block. Interactive boards are also purchased.
Result Analysis	Results of each semester were analysed by the concerned committee. Students with low score were identified and provided remedial classes by the concerned faculty between 3.30 pm to 4.30 pm.
Environmental Care	The major motto of our institution is to make it 'green'. Measures were taken to implement new saplings such as . Based on this aim we also started a vegetable farm with....
Setting Biogas Plant	A biogas plant with a treating capacity of 15kg was installed with the cooperation of PTA 2021. It provides enough energy to the needs of administrative block.
Rainwater Harvesting	As our college is landscaped on a semi dry terrain as formed due to predominance of aquatia plantations, we also stepping towards the implementation of a good rain water harvesting system. For achieving this goal we rerouted the existing drainage networks to a single point without interfering its

	natural course.
Functioning of Placement cell	The placement cell in this college mainly aims the 5th and 6th semester students of all departments(UG). Specialised training and events were conducted on focussing three major objectives (I) Career Growth (II) Personality Development and (III) awareness about emerging opportunities.
Monitoring LMS	As we are having an active functioning of LMS platform for active engagement of academic sessions, measures were taken on monthly monitoring of LMS. Details were collected for each department, concerned semester and paper.
Online class in Covid scene	Since the academic session progressed through the last phase of covid we clubbed the learning of online as well as offline classes. The committee identified those students lacking smartphones and provided the same to the needed students with the support of staff club and PTA.
To Conduct Internal exams	Internal exams are conducted for each semester by keeping the same sense and style of university exams. Dates were declared in advance for all departments and results are published.
Conducting Webinars	By keeping the aim of collective learning and multi level discussions most of the departments here conducted webinar series on their concerned social issues for public and those enthusiastic

	scholars.
Timely Utilization of Plan Fund	The purchase committee of our college convenes every month to check proper as well as timely utilization of plan fund. Measures were taken to speed up tender procedures and purchase of equipments.
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> • Name of the statutory body 	
Name	Date of meeting(s)
College Council	23/05/2023
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-2022	27/04/2023
15. Multidisciplinary / interdisciplinary	
<p>The BSc Physics and Computer Application is a multi main subject wherein the students can pursue either career in either Physics or Computer Science.</p> <p>The Biotechnology course is a three main course in Biotechnology, Chemistry and Botany or Zoology.</p>	
16. Academic bank of credits (ABC):	
<p>During the year 2021-22, the students have the provision to acquire credits from SWAYAM online courses. University of Kerala is taking initiatives to transfer the credits acquired from these courses using Academic bank of credits which will be implemented in the coming year.</p>	
17. Skill development:	
<p>Through ASAP, our institute conducts skill development programs every year for both the students and the faculty. Last year as part of the ASAP programme faculty from the institute attended the</p>	

training programme on Artificial intelligence and an online training session was conducted for the students on artificial intelligence following that.

Through SWAYAM, the students has opportunity to participate in certificate courses for acquiring additional skills and in the current year University has opened the provision of credit transfer when the students can transfer the credits of the courses they have done on SWAYAM to the courses they are pursuing currently.

An intellectual Awareness programme was conducted on January 13,2022 where students and faculty of the college was given training to how to file an online patent on how to obtain the skills required for obtaining jobs in the field of Intellectual property rights.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The students in our college are so lucky in their days of graduation as a they are given opportunities to learn seven languages. They are English, Malayalam, Hindi, French, Arabic, Sanskrit and Tamil. Students are acquainted with various forms of learning from poetry to literature. Various types of literary forms are included in the syllabus such as novel, short stories,drama, biography, memoir etc. These are prescribed to understand the cultural diversity of nation as well as the world. In Sanskrit, learning is inculcated with familiarisation of Sanskrit writers from various parts of ndia and studying their contribution to Sanskrit literature. In Tamil, there is topic called 'Thamizhar Nagarigamum Panpadum' (Tamil Civilization and Culture); touches Indian culture. It discusses food and beliefs, dresses, wedding knot, Deepavali celebrations, Vinayagar poojas etc.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institute has five career related courses , wherein the syllabus is designed containing Course Outcomes (COs) as to make an outcome based curriculum so as to meet the educational and professional goals in the mind of students .And on the completion of the course, students are adequately prepared to pursue higher studies or obtaining jobs in the respective fields. Internal assessments in the institution is done based on these COs so that the CO attainment for each student can be evaluated. Based on this, Course Outcomes which need more focus or has less attainment are identified. Additional programs/remedial classes are arranged to balance or improve this deficit in attainment. Co-curricular and extra-curricular programs in the institution are arranged based on Program Outcomes which are

not adequately covered through Course Outcomes of various courses under the specified program. An exit-survey also performed for each course by the concerned faculty to understand the individual CO attainment level. Recently, it is also decided to give assignments based on the weightage of each CO. Curriculum gap in the syllabus need to be identified through the analysis of attainment coverage and attainment so that it can be communicated and rectified during next revision.

20.Distance education/online education:

Prevalence of Covid 19 pandemic has favored continuation of ICT enabled online mode course delivery during the 2021-22 academic year. It was the need of the hour for all the faculties to be completely proficient and engaged in the use of ICT enabled tools so that course delivery sessions become efficient and effective.

All the faculties of the College is currently engaging in ICT enable classes for the implementation of effective teaching-learning process. To facilitate online delivery of course contents, institution currently has a customized Moodle Learning Management System (LMS) infrastructure. Link for accessing LMS platform is <https://lms.gcktm.in>. All faculties and students are enabled with individual login. Faculties can upload various digital learning resources like files, website urls, recorded video links etc. under courses handled by them. Students can access courses in which they are enrolled. There is also provision for online exams, various surveys, discussions and group activities as needed.

Institution has also endeavored its level best to provide necessary supporting IT infrastructure like wifi-enabled classrooms, projectors and laptops for the smooth conducting of online sessions.

In the context of distance education, our institution acts as the examination center for distance education under the University of Kerala.

Extended Profile

1.Programme

1.1 469

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 745

Number of students during the year

File Description	Documents
Data Template	View File

2.2 108

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 242

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 55

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 0

Number of Sanctioned posts during the year

Extended Profile	
1. Programme	
1.1 Number of courses offered by the institution across all programs during the year	469
File Description	Documents
Data Template	View File
2. Student	
2.1 Number of students during the year	745
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	108
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	242
File Description	Documents
Data Template	View File
3. Academic	
3.1 Number of full time teachers during the year	55
File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	0
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File Description	Documents
Data Template	View File

4. Institution

4.1 Total number of Classrooms and Seminar halls	32
4.2 Total expenditure excluding salary during the year (INR in lakhs)	394.54930
4.3 Total number of computers on campus for academic purposes	142

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curriculum delivery is done through a well-planned and documented process. Teachers adhere to the timetable and handle classes regularly. Computer- assisted lectures which include power point presentations and video recorded classes were used by all the departments for teaching during the pandemic situation. Lecture notes and softcopy of text books were also made available to students. After completion of a topic, class test papers and doubt clearance sessions were also given to students through online platforms. Interactive lectures which include quizzes and yes/no questions to proceed further to listen to lecture were also used by many departments. Debates, Quizzes and Group presentations were also conducted for students. Seminars on recent developments in the subject were also provided to students through online meet platforms like google meet, by external experts. Special classes were also conducted to complete portions on time.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://govtcollegekariavattom.ac.in/?p=2056

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

In the beginning of every academic year, academic calendar is prepared by the institution based on University academic calendar. Institution adheres to this academic calendar for academic activities including continuous internal evaluation (CIE). Continuous evaluation consists of three components : Attendance, Test Paper and assignment. In this year, due to the pandemic, though there were slight changes in the schedule of internal exams, all were conducted. A model examination in the same pattern as university examination was also conducted. In addition to the evaluation activities, all other activities like allotment of first year students, commencement of classes, exam notification, exam registration and registration to next semester, though scheduled and informed by the University were on par with academic calendar. Also all important days were observed through various programmes. The model exam timetable and academic calendar are added for reference.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://govtcollegekariavattom.ac.in/?page_id=1711

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation

A. All of the above

process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
7	
File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
4	
File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
30	

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

30

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum of all UG Courses of the college namely B.Sc Computer Science, BSc Industrial Chemistry, B Sc Geography, BSc BioChemistry, BSc Biotechnology, BSc Physics and Computer Applications, and English Paper, Tamil and Sanskrit have included Professional Ethics, Gender, Human Values, Environment and Sustainability into the curriculum. Though the syllabi for the courses are designed by the Board of Studies of the University of Kerala, to which the college is affiliated, Environment Studies is a paper made mandatory for all UG Courses which incorporates the importance of Environment protection, biodiversity and conservation and also the effect of humans on environment. English, which is taught as First Language for Degree courses gives the students an overall understanding of some of the major issues in the contemporary world. It also guides students on how to respond empathetically to the issues of the society.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

231

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	http://govtcollegekariavattom.ac.in/wp-content/uploads/sites/25/2021/12/1.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

204

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

108

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college provides a structured mechanism from time to time for monitoring, supporting and assessing both the advanced and the slow learners. Every department in the college follows a tutorial system to offer right guidance to the learners in their academic and co-curricular activities. The DLMC of departments categorize students into slow, average and advanced learners. Remedial classes are carried out by the departments on the basis of performance of the students in the internal examination and previous end-semester exams. Test papers and quizzes are conducted by the faculties in between the modules to enhance the academic learning of the students. Institution enthusiastically attempts to strengthen the academic capabilities of advanced learners. Student's seminar series is one of the best practices of the college that conducts every year to encourage the professional attitude of the advanced learner's in the academic and public level presentation. Various departments of the institution conduct PG entrance coaching classes to train the students to crack the entrance examination to higher studies. Besides, the career development cell also takes interest in conducting various programmes to enhance the personal, professional and linguistic development of the students.

File Description	Documents
Link for additional Information	http://govtcollegekariavattom.ac.in/?page_id=22437
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
745	55

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Blended learning is systematically implemented in the institution to facilitate a cognitive learning environment for the students. Online-offline blended learning continued during the year 2021-22 as a part of Teaching-learning process due to the prevalence of covid-19 pandemic. Learning Management System (Moodle) is implemented in the institution to enhance effectiveness of blended learning. Participatory learning techniques are carried out to ensure two-way learning between the teacher and the students. Aim is to help the learner achieve the specified objective or desired outcome of what he or she studied in the classroom. Quizzes are conducted in between modules to strengthen their learning. Group discussions and seminars are conducted regularly by the faculties to enhance higher level learning process and improve the communication skills of the students. Group tasks are assigned to encourage participation from the students and to invoke their creativity. The institution takes part in the Young Investors Program (YIP) of Government of Kerala to stimulate the experimental and experiential learning of advanced learners. For the YIP 2021-22 two proposed project ideas from the institution got selected to higher level.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://govtcollegekariavattom.ac.in/?page_id=22427

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Covid 19 pandemic has fostered the application of ICT enabled online mode course delivery of Government College Kariavattom for the 2021-22 academic year. Compared to the previous years it was the need of the hour for all the faculties to be completely proficient and engaged in the use of ICT enabled tools. All the faculties of the College is currently engaging in ICT enable

classes for the implementation of effective teaching-learning process. The institution introduced LMS MOODLE server to envisage successful implementation of new UGC regulations on blended learning in higher education departments and provided faculty development program in LMS system for comfortable migration to Moodle platform in the upcoming years. Both the live and recorded sessions were provided to the learners with the help of various online platforms like Google meet, Zoom, Moodle and so on and the materials and quizzes are provided in the moodle site. The institution endeavored their level best to provide necessary IT infrastructure like wifi-enabled classrooms, projectors and laptops for the smooth conducting of online sessions. Currently the LMS site is also carried out along with the offline sessions in the institution.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://lms.gcktvm.in/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

55

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

55

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

26

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

490

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Government College Kariavattom, being an affiliated college to University of Kerala, follows the regulations laid down by the university in internal assessment/ Continuous Assessment (CA) for all CBCS and CR courses. As per the revised order of the University regulation 2020, 10 marks will be awarded for assignments/ seminar presentation and 10 marks for the internal test by the respective departments for theory and the ratio of 5-5-10 for attendance-record submission-testpapers for practicals. As the academic calendar published by the university allots 90 days for each semester, it is mandatory for the departments to conduct atleast one internal test for the students to award the grade. Apart from that, the respective faculties provide options of retest if the student wishes to improve his/her CA mark. Resubmission is permitted to improve their internal marks in assignment/seminar part. Attendance marks will be considered on the submission of medical certificates (if student missed class on medical ground) or attendance of university related event participation for Sports/ NCC/ NSS related activity certificates. During the past 5 years, the college also ensures the conduct of model examination before semester exams regularly focusing on new students to accustom with university level end-semester examination pattern.

File Description	Documents
Any additional information	View File
Link for additional information	http://govtcolleggekariavattom.ac.in/?page_id=1721

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution follows a 3 -tier grievance mechanism related to internal marks distribution for students. As soon as the University declares the date for uploading continuous assessment(CA) marks, the concerned faculties prepare internals as per the rules and will be shown to the students. If any grievances raised by a student, they can approach the faculty (Tier-1) directly and resolve the issue. If the problem persists, they can complaint to the Department Level Monitoring Committee (Tier-2). The concerned HOD will schedule a DLMC meeting with the faculties to solve problem and record in the DLMC minutes. If the grievance fails to solve, the student can approach the College Level Monitoring Committee (CLMC Tier-3). The CLMC convenor schedule an emergency meeting with CLMC members under the chair of

Principal, discuss and takes decision on the grievance and will be recorded in the CLMC minutes. If corrected, the internal marks will be uploaded by the faculty-incharge level, verified by the HOD and forwarded to university by the principal. Hard copy of the consolidated final marksheet will be signed by every student, filed in DLMC and a copy will be sent to university.

File Description	Documents
Any additional information	View File
Link for additional information	http://govtcollegekariavattom.ac.in/wp-content/uploads/sites/25/2021/12/2.6.2-INTERNAL-EXAM-GREVEANCE-MECHANISM.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Learning outcomes are specific declarations of what students will be able to do after they successfully complete a course or program. Programme Outcomes are the knowledge, skills and attitudes the learner should possess at the end of their graduation or postgraduation course in India. The Course Outcomes are the resultant knowledge skills the student should acquires at the end of their course. Hence the outcomes are always written in a student-centered, measurable fashion that is concise, meaningful, and achievable. Currently the Government College Kariavattom runs with 7 Graduation and 2 Post Graduation courses. As the college is affiliated under Kerala University, we follow the programme and course outcomes specified by the University. Besides each department will provide few more course outcomes to supplement the learning objectives of each paper and modules. If the outcome-based syllabus is not provided by the University for a particular programme, the faculties under the institution, under the supervision of IQAC will prepare and provide a desirable outcome based on the syllabus of their respective programme and their course offered. Both the syllabus and the outcomes are provided and published in the College website for learner's support and reference.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://govtcollegekariavattom.ac.in/wp-content/uploads/sites/25/2023/06/course_outcome_202122.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Government College Kariavattom currently runs with 7 graduation and 2 post-graduation programmes and courses. At the beginning of every academic year the faculties of respective departments discuss the programmes outcome and specific outcomes of their subject of study with the students. The objectives of the syllabus, methods of assessment and real-world practical and theoretical contents and its application are discussed with the learners. Attainment of specific outcomes are generally evaluated through assessing the students during internal examinations, seminars and viva-voce by the concerned teachers. As many students are placed or joined through cracking entrance examinations of higher education institutions for their higher studies, it provides the best opportunity for the institution to understand and analyse the attainment of their programme outcomes. The college also endeavours to collect feedback from alumni's regarding the purposefulness and practicality of their course and syllabus in their future studies and employments. The IQAC of college analyse and evaluate the program and course outcome every year after the publication of end-semester examination and publish the annual report with future plans to achieve higher outcome in the upcoming years.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://govtcollegekariavattom.ac.in/?page_id=634

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during

the year

190

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://govtcollegekariavattom.ac.in/wp-content/uploads/sites/25/2022/12/2.6.3.ResultAnalysis2021-22.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://govtcollegekariavattom.ac.in/wp-content/uploads/sites/25/2023/05/SSS-2021-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

29

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The reports of extension activities duiring the year 2021-22 were detailed in <http://govtcollegেকariavattom.ac.in/>.With the directions from National Service Scheme, University of Kerala and Government of Kerala, a palliative Club was formed. As a part of giving the students an opportunity to acquire work experience while learning, Earn While You Learn Hub was set up in the campus. FORMATION OF "KARSHAKASANGHAM" and setting up of a Vegetable Kitchen garden and the earnings of this garden were given to the students. Forest Day Exhibition, National Seminar on Environment Conservation were conducted related with OBSERVATION OF NATIONAL WETLAND DAY. One day Webinar on Disaster Management was organised and an International Seminar on Restoring the Visible Earth by Department of Geography and IQAC, Government College Kariavattom. Clean India Programme, Observation of National pollution control day, Setting up of butterfly park in the campus, A Socio-Economic health survey, paper Bag Making, Cleaning of surrounding Beaches, A Visit to Thenmala Ecotourism were organised by National Service Scheme, Unit 17 A&B, Government College Kariavattom . A National Webinar on "General Awareness on Intelletual Property Rights" and A Short Film "Bramaram" was created related to Anti-Drug awareness campaign and filmed among the students.

File Description	Documents
Paste link for additional information	http://govtcollegekariavattom.ac.in/?page_id=163 ; http://govtcollegekariavattom.ac.in/wp-content/uploads/sites/25/2022/08/ncc_report.pdf ; http://govtcollegekariavattom.ac.in/?p=2056
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

71

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7166

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

84

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

College offers seven undergraduate courses and two post graduate courses, and the institution has adequate infrastructure and physical facilities for conducting teaching and learning for these courses. At present the college has 30 classrooms with Wi-Fi connectivity, 18 laboratories which includes well equipped labs such as microprocessor labs, electronics lab, computer lab, analytical and clinical biochemistry lab, tissue culture lab, geoinformatics lab etc. Equipment/instruments like PCR machine, deep freezer, autoclave, dissection microscope, colony counter, ultracentrifuge, microcentrifuge, transilluminator, electrophoresis apparatus, bacteriological incubator, UV-Visible spectrophotometer, ice maker machine etc. are also part of laboratory facilities. The college has two ICT enabled seminar halls, a video center under the online resources initiative of collegiate education department (ORICE) and an incubation center (OERC). The college has an exam hall with a seating capacity of 120. Out of 32 classrooms 22 of them have LCD facility. The college has a total of 142 computers of which 40 was augmented in the year 2021-22.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://govtcollegekariavattom.ac.in/wp-content/uploads/sites/25/2021/12/4.1.1-Classrooms-Laboratories-seminar-halls-library-edusat-orice-GEOTAGGED-PHOTOS.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has adequate facilities for cultural activities, sports, games, and gymnasium. An amount of Rs. 8473400 was allotted for side protection works and for the construction of steps for the multi-purpose ground (football court). A multi-purpose machine for fitness center was purchased at a cost of Rs. 61,000. Sports goods and equipments worth Rs. 59,000 was also purchased during the current year. The college has a well-equipped gymnasium which was established in the year 2016 and has facilities like plate loaded biceps and triceps combination stand, Olympic flat bench press, squat stand, double twister, elliptical, treadmill, weight plate, dumbbells, bench press stand, upright bike, Olympic bar (20kg), weight plates for loading Olympic bar (total 70kg), and 5-station multi gym. Facilities at the gymnasium is utilized by the students as well as the staff of the college. Sports facility in the college include badminton court with a size of 15.50m x 8m including free area with movable post, football & athletic ground with a size of 100m x 50m, multipurpose ground having a size of 45m x 23 m, a fitness center with a dimension of 15m x 10m and recreation center provided with table tennis board. The physical education department gives training for archery, chess, kabaddi, kho-kho badminton, roll ball, cycling, fencing, weightlifting and athletics. The physical education department also has aerobic step board (3 no.), archery kit -3 (no.) with an archery target board. The college has an open-air auditorium where cultural activities of students are conducted.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://govtcollegekariavattom.ac.in/wp-content/uploads/sites/25/2021/12/4.1.2-sports-fitness-facilities.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

32

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

32

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://govtcollegekariavattom.ac.in/wp-content/uploads/sites/25/2021/12/4.1.3-ICTenabledclassroomsseminarhalls.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

394.55

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library has changed its Library management automation system from BOOKMAGIC (version 4.0) to Koha which is an open source fully featured ILS and fully automated. Koha software used is version 21.05. The year of full automation is 2021-22.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://192.168.1.200:8081/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.63979

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

18

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has 30 classrooms of which majority are ICT enabled with either fixed or portable LCDs. The entire campus is Wi-Fi enabled. The institution makes use of LMS facility for conducting online classes. The IT infrastructure of the college includes 142 computers including laptops and desktop computers. The college has 16 printers cum scanners and 13 LCD projectors. The internet access has a bandwidth of 10 mbps with routers and access points. The Wi-Fi connection is updated with 2 access points from 26.03.2021 onwards. The college makes use of licensed softwares such as MS-office, MS Windows-7 or above and antivirus softwares

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://govtcollegekariavattom.ac.in/wp-content/uploads/sites/25/2023/02/4.3.1.addl .pdf

4.3.2 - Number of Computers	
142	
File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File
4.3.3 - Bandwidth of internet connection in the Institution	C.10 - 30MBPS
File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
7.76953	
File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
Procedures and policies for maintaining and utilizing facilities of the institution are as per rules and regulations stipulated by the Govt. of Kerala. Priority has been given for the proper maintenance of infrastructural facilities. Allocation of funds for	

infrastructure maintenance of the college is earmarked in the plan fund of the college by the DCE. State PWD is assigned the technical supervision of construction, repair, and renovation works. The laboratories are well equipped with sufficient stock, utilizing the plan fund. Repair and renovation works are done annually to ensure the safety in laboratories. The college has a well-stocked General library, with a good repository of books, purchased annually utilizing plan fund. College has good sports facility. Purchase and maintenance of sports goods and facility is ensured through recurring funds. The service and maintenance of computers in lab is done utilizing plan and PTA funds. Classroom facilities are ensured utilizing plan funds from government agencies. The facilities at the college are utilized by students of courses conducted by the CEC and for conducting examinations of KPSC, School of Distance Education etc. as and when requested.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://govtcolleggekariavattom.ac.in/wp-content/uploads/sites/25/2023/05/4.4.2-Procedures-and-Policies-on-Maintenance-of-Institutional-Facilities.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

77

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

81

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	http://govtcollegekariavattom.ac.in/?p=205 6
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

121

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

121

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

9

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

74

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

5

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

42

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Educational institutions functioning under the Department of Higher Education resumed offline classes in February 2022 by strictly adhering to Covid- 19 pandemic regulations. The College Union 2021-22 has successfully conducted several student-aiding activities under the leadership of College Union Chairperson ,Smt. Sonitha AP . Dr. Raghul Subin S, Assistant Professor of Zoology, was chosen as Staff Advisor to the College Union 2021-22.

Important Activities carried out by the College Union 2021-22 are detailed below.

- a. College Union Inauguration
- b. Arts Festival
- c. Participating in Kerala University Youth Festival
- d. Sports Day
- e. Rangoli Fest
- f. College Day
- g. Farewell Day

The College Union Inauguration took place on 10/03/2022 at the Open-air Auditorium in the Naalukettu Building. The Arts Festival for 2021-22 was held on 21, 22, and 24 March 2022 with the aid of

the College PTA, Arts Club, GCK, Media Club GCK, and IQAC. Sreelekshmi Sreekumar (Malayalam Cini artist) inaugurated the Arts Festival. The main events of the Arts Festival were conducted in the Auditorium in the Administrative block and the rest in the open-air Auditorium in Nalukettu Building. Students who performed well at the event were selected to participate in the Kerala University Youth Festival 2022.

File Description	Documents
Paste link for additional information	http://govtcollegekariavattom.ac.in/wp-content/uploads/sites/25/2022/12/10-13-Report-College-union_compressed.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has a registered alumni association. Awareness classes are organized for students of the college with Alumni acting as resource persons. The member of Alumni were utilised for giving invited talks to National Webinar titled Geospatial technologies on 25th August 2020 organised by Department of Geography, GCK and

IQAC, GCK. Smt.Vineetha PS (Member, GCK Alumni Association, currently Assistant Professor, Department of Remote Sensing, University of Kerala & 2006 pass out from Department of Geography, GCK) gave a webinar on recent advances in remote sensing and career opportunities in the field of GIS and remote sensing. As a part of Catch the Rain program organised by National Service Scheme and IQAC, GCK, an interacting session on Rain Water Harvesting Methods was conducted on 17/08/2021. Invited Speaker of this program was Mr. Ansar Asad (General Secretary, GCK Alumni Association, currently Managing Director, ACT Pvt. Limited, Thiruvananthapuram & 2001 pass out from Department of Industrial Chemistry, GCK). The member of Alumni were utilised for giving invited talks to online annual special camp 2020 of National Service Scheme Volunteers of Government College Kariavattom. Dr. Sarun S (Member, GCK Alumni Association, currently Assistant Professor in Geography, Sree Sankaracharya University, Ernakulam & 2006 pass out from Department of Geography, GCK) gave a webinar on Disaster Management.

Registration of department wise alumni association of Geography and Statistics departments are done in the years 2022 and 2021 respectively.

File Description	Documents
Paste link for additional information	http://govtcollegekariavattom.ac.in/?page_id=22511
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
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File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The success of an institution is the result of the combined efforts of all who work towards attaining the vision of the

institution. The vision of the college is to elevate the status of the institution to a center of excellence in higher education. The college also aims to inculcate value-based quality education among the students for enabling them to uphold human ideals and values through various curricular, co-curricular, extra-curricular and extension activities for the betterment of the society.

The institution ensures the active participation of the students from all strata of the society. The college focuses on student centered learning where the teachers act as facilitators. Promoting gender equality is one of the integral attributes of the institution that enables women to challenge the discrimination existing in various spheres. The faculties imparts inquisitiveness among students through inquiry based instruction for developing critical thinking. The highly experienced faculties are encouraged to adapt recent teaching strategies to cater to the different abilities and learning styles of the students. They are also equipped through various training programmes to accommodate the rapid changes and increased complexity of the academic arena.

File Description	Documents
Paste link for additional information	http://govtcollegekariavattom.ac.in/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College Council plays a crucial role in all the activities of the institution. Every important decision is presented at the College Council which is presided by the Principal and all the HoD's and the Superintendent. The College Council concentrates on fostering the progress of the institution by sharing the responsibilities and actively participating towards the growth of the institution. The students are also empowered to play a very important role in the various activities of the college. The college practices a decentralized and participative management approach in all its activities, initiatives and decision making. Various committees and clubs are formed in accordance with the Government guidelines. For every academic year, in consultation with the College Council, a proceedings is circulated among the staff.

CLMC (College Level Monitoring Committee) which comprises the

Principal and the HoD's of all the major departments is the appellate authority in the college that attends the grievances of students related to internal assessment. Students can approach the CLMC if their grievances are not redressed at the DLMC (Department Level Monitoring Committee). The Principal is the Chairperson of the committee and one member among the HoD's is selected as the convenor.

File Description	Documents
Paste link for additional information	http://govtcollegekariavattom.ac.in/?page_id=674
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college is a government institution; hence it follows government policies laid down by the Directorate of Collegiate Education, Government of Kerala.

As per the decisions of the IQAC, it was decided to conduct online classes and to purchase LMS for the academic year 2020-21. Initially hands-on training on all the latest teaching platforms were given to the faculties. The college ensured the conduct of online classes regularly. The consolidated report regarding the schedule, learning platforms employed were collected on a regular basis. An FDP on Learning Management System was conducted by the IQAC for the faculties to get acquainted with the scope and extent of the platform. LMS was purchased as per the decision of the IQAC and faculties are employing this platform for sharing e-resources with the students. Now the college incorporated blended learning as a part of the teaching-learning process. Abiding by the UGC guidelines, blended learning is systematically implemented. As per the decisions of the College Council, both online and offline classes are conducted regularly and alternately.

The college library is on the verge of completion of the most advanced open source software Koha.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://govtcollegekariavattom.ac.in/wp-content/uploads/sites/25/2022/02/6.2.1.-STRATEGIC-PLAN-Addl.-Information_compressed.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College is a government institution that comes under the Ministry of Higher Education, Government of Kerala. . The Directorate of Collegiate Education implements the policies laid down by the Government. The institution also follows the guidelines issued by the University of Kerala. As the Head of the institution, the Principal presides over the major bodies such as College Council, PTA and College Union. The College Council is an advisory body for the Academic, Administrative, Financial and Disciplinary activities. The IQAC facilitates various academic activities and ensures the maintenance of a learner centric environment conducive to quality education. It also documents the various activities leading to quality improvement. Various committees, clubs and cells are functioning effectively under the leadership of the respective coordinators and convenors. Extension activities are carried out efficiently by NCC and NSS. The administrative wing works under the guidance of Superintendent and Head Accountant.

The recruitment process of teaching and non-teaching staff is exclusively carried out by the KPSC (Kerala Public Service Commission). The service matters of the teaching faculties are executed in accordance with the UGC guidelines and KSR (Kerala Service Rules). The service matters of non-teaching staff are administered solely on the basis of KSR.

File Description	Documents
Paste link for additional information	http://govtcollegekariavattom.ac.in/wp-content/uploads/sites/25/2023/02/6.2.2.Organogram_addl.pdf
Link to Organogram of the Institution webpage	http://govtcollegekariavattom.ac.in/?page_id=1820
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Various schemes are introduced for the welfare of the teaching and non-teaching staff as per the Government norms. The staff are entitled to take Casual leave, Commuted Leave, Half Pay Leave, Maternity leave (6 months) and Paternity leave (10 days), Covid Casual leave for 07 days if tested covid positive, Duty leave for attending various courses, seminars and workshops etc. The various insurance schemes which include GIS, SLI, GPAIS where a nominal amount is deducted from the salary are also provided. Medisep, a scheme that intends to provide comprehensive health insurance coverage to all the serving employees, pensioners and their dependents by the State Government of Kerala is in its final stage of implementation. They are also eligible for medical reimbursement.

The staff are also eligible to avail a loan from the GPF upto 75% to meet certain unforeseen expenses and the procedures for the same are done via online. They also receive an amount as Festival Allowance for Onam and are also eligible for Onam Advance. The Staff Club organizes recreational activities and programmes. The Department of Physical Education maintains a Fitness gym which is frequently visited by the staff.

File Description	Documents
Paste link for additional information	http://govtcollegekariavattom.ac.in/wp-content/uploads/sites/25/2023/02/6.3.1.welfare21-22.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching staff

The institution assesses the performance of each faculty annually. The objective is to evaluate the performance as per established

norms that can lead to further progress and growth of the faculty. The performance of each faculty member is evaluated annually on the basis of the Annual Performance Appraisal Report. Promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) which is checked and verified by the Head of the Departments followed by the IQAC and the Principal. The Promotions are on the basis of the recommendations of the Screening Committee/ Selection Committee . The faculties are assigned various academic and administrative duties and responsibilities as per the decision of the IQAC. The Institute accords weightage for these contributions in their overall assessment.

<http://collegiateedu.kerala.gov.in/wp-content/uploads/2021/02/2021-DCE-Guidelines.pdf>

It is also mandatory to submit an Online Confidential Report in SCORE.

<https://score.kerala.gov.in/>

Non-Teaching Staff

The performance of the Head Accountant, Junior/Senior Superintendent is evaluated and a confidential report will be sent to the Directorate of Collegiate Education by the Principal.

It is also mandatory for all the teaching and the non teaching staff to submit an Online Confidential Report every year in SCORE, a software used to file the confidential reports of the government employees of Kerala.

<https://score.kerala.gov.in/>

File Description	Documents
Paste link for additional information	http://govtcollegiekariavattom.ac.in/wp-content/uploads/sites/25/2023/05/2021-DCE-Guidelines.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various

internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly. Audits are conducted at the end of each financial year. As the college is fully funded by the government, all the grants and funds received from the State Government, UGC, KIIFB are audited. The use of the financial resources is monitored by the College Council, IQAC, Purchase Committee and the various sub committees. Auditing of stock registers, College Library and all Plan Expenditures of the college are conducted without fail. An external financial audit is conducted regularly to check whether the transactions have been done in conformity with the established standards. The internal audits are done by the Financial Section, Department of the Collegiate Education, Kerala and the external audits are done by the Office of the Accounts General. The auditors visit the college at regular intervals and verifies all financial transactions along with the supporting documents. Internal audits on accounts related to PTA are also conducted annually.

File Description	Documents
Paste link for additional information	http://govtcollegekariavattom.ac.in/wp-content/uploads/sites/25/2022/02/6.4.1.jpg
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

11,18,300

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is a state run institution, fully funded by the government. The funds received are well utilized based as per the plans and the decisions taken by the various bodies like Building Committee, Purchase Committee and then College Council.

The parents contribute to the PTA fund during the admission procedures. The amount collected by the PTA is well used for the welfare of the students. Executive members are selected by the General body every year and the executive is presided over by the Principal. The fund is used for the beautification and cleaning of the campus.

The Executive Committee takes decisions regarding the advance payment of bills (electricity, water supply) and other unforeseen expenditure from the PTA fund which is later refunded by the concerned authority. Accounts of PTA are maintained and audited annually to ensure the transparency in the utilization of the funds.

File Description	Documents
Paste link for additional information	http://govtcollegekariavattom.ac.in/?page_id=1495
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC plays a crucial role in maintaining the quality of education.

1. For constructive teaching, learning processes and smooth conduct of online classes.

A hands on training programme was provided for the faculties to make them acquainted with the recent pedagogical strategies. The faculties were also encouraged by IQAC to participate for the FDP on LMS conducted by the KSHEC (Kerala State Higher Education Council.) and various FDPs .

2. For promoting the critical thinking of the students.

The IQAC promotes the faculties in introducing recent innovative strategies to make the students adapt to the virtual classroom. The faculties ensure the development of critical thinking and problem solving skills by providing them with opportunities like the Webinar Series, which was an initiative by the IQAC and the student community.

A Student Development Programme was organized by the Department of Statistics on R programming in collaboration with the Spoken Tutorial IIT Bombay.

The IQAC along with the Students' Union encouraged students to conduct the various co-curricular activities via online mode. The IQAC supports JEEVANI, for ensuring the mental well-being of the students.

File Description	Documents
Paste link for additional information	http://govtcollegekariavattom.ac.in/wp-content/uploads/sites/25/2023/05/6.5.1.igaccontributions.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC of the college convenes a meeting during the commencement of every academic year. It discusses and schedules various programmes that have to be conducted during the year. The effectiveness of each programme is analyzed towards the end of every year. IQAC also conducts periodic meetings to analyze the teaching-learning strategies employed by the faculties, academic activities and extracurricular & co-curricular activities conducted in the college. Result analysis of each semester is also accomplished in a systematic manner after the results are published by the university. IQAC also recommends each department to conduct remedial classes to the students who confront difficulties while learning on the basis of result analysis. Grievances of the students regarding the internal exams are resolved at DLMC, CLMC and College Council levels.

File Description	Documents
Paste link for additional information	http://govtcollegekariavattom.ac.in/?page_id=674
Upload any additional information	View File

<p>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Paste web link of Annual reports of Institution	http://govtcollegekariavattom.ac.in/?page_id=674
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institution functions with focus to create dynamic understandings of gender, guaranteeing equal rights and opportunities in all spheres of life. 1. We provide equal access to facilities, adopting proper measures for security at the same time. The college campus is under surveillance with high end CC cameras installed at prominent locations. 2. We ensure social security through Anti-Ragging Committee, discipline committee and Grievance Redressal Committee. 3. Women cell interacts regularly with the girls and resolves the issues addressed by them.

4. A complaint box is kept as well as email ID is provided for the students. 5. Emergency contacts are displayed in prominent places. 6. A Gender Sensitization Campaign as well as Anti-Dowry Campaign was organized in September and November. A video was created on a theme-based students' presentation "choose to challenge". 7. Talk was arranged on the topic "Break That Stereotypes" was arranged on women's day. 8. As part of Women's' day celebration, NSS unit collected around 20 lunch packets from NSS volunteers and seven teachers and gave it to street vendors (majority were Women) from Kariavattom to Kazhakootam on 8th March 2022. 9. Several women students were encouraged to participate in the university level sports competitions and they won several prizes.

File Description	Documents
Annual gender sensitization action plan	http://govtcollegekariavattom.ac.in/wp-content/uploads/sites/25/2022/12/7.1.1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://govtcollegekariavattom.ac.in/wp-content/uploads/sites/25/2022/12/7.1.1_add1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

We are disposing solid food waste by means of Biogas plant maintaining a high standard of environmental sanctity and hygienic atmosphere. The gas obtained is utilized for cooking purposes. Solid waste pits are also situated at 2 points in campus from

where it is disposed to corporation. As for liquid waste management, waste water recycling method is adopted in laboratory distillation unit. A water recycling system was established which consisted of a submersible pump, water tank, and a water can connected to distillation inlet. As for E-waste management, we have an E-waste room to collect outdated E-Waste materials such as CPU, monitor, keyboard, mouse etc. The institute has applied permission to directorate of collegiate education to write off and dispose these items to the certified vendors. As the first step, we have received the report from the PWD that UPS batteries are old and not working. The advancements for the write off are in progress. Hazardous Chemicals are kept separately in an isolated laboratory and taken care by Lab In-charge following safety norms. Students are given necessary instructions before utilizing the chemicals. The Chemicals used in the experiments are diluted and after usage chemical waste gets mixed with waste water.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	http://govtcollegekariavattom.ac.in/wp-content/uploads/sites/25/2022/12/7.1.3.-Geotagged-photos.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

<p>1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants</p>	
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File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Government college Kariavattom provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.

- The College always encourages the students to organise and participate in different programmes organised by college, inter-college, university and other Government or nongovernment organizations to make them sensitize towards cultural, regional, linguistic, communal and socioeconomic diversities.
- The college celebrate Onam,holi Deepavali ,Christmas etc irrespective of their religion and community
- Commemorative days like Women’s day, Yoga day, Teacher’sday, Ozoneday, Hindi divas mathrubhasha Diwas, NSS day , National youth day etc ,were celebrated in the college.
- The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination.
- Birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi, Pandit Jawaharlal Nehru, are celebrated with great importance.
- NSS and NCC Units of our college participate in various programmes related to social issues organized by other colleges. Programmes like snehasammanam, Padheyam, etc for making awareness about different minorities in the society

Student induction programme in our college is to help new students adjust and feel comfortable in the new environment, inculcate in

them.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College undertakes different initiatives by organizing various activities to sensitize students and employees to constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. The institute hoists the flag during national days and invites eminent persons to inspire students and staff by informing the qualities of freedom fighters and to emphasize the duties and responsibilities of citizens.

As a part of 75th Independence, we conducted a 5-day program from 15th August 2021 to 19th August 2021 under the name "Azadi ka Amrit Mahotsav". Different programs and competitions on culture, traditions, values, duties and responsibilities are conducted on days of national and international importance.

The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and all should follow.

Parithranam campaign for planting saplings, Catch the Rain campaign for rain harvesting etc sensitize students on environmental responsibilities..

Student union election to ensure a democratic and safe space for students to voice their concern

The NSS unit conducts programmes on National Unity Day, National youth day, National army day, prakramdiwasto create awareness among the student.

The college organized an IPR Awareness Programme under the National Intellectual Property Rights Awareness Mission on 13th January 2022.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p>	<p>A. All of the above</p>
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File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution has organized the following activities related to national and international commemorative days, events and festival. This will promote the ethics , value and to foster unity among students and faculties.

1. Gandhi Jayanthi celebrations-Our college celebrates Gandhi Jayanthi every year on 2nd October. As a part of this, NSS unit of our college conducted Campus cleaning as a part of Gandhi Jayanthi .
2. Independence Day and republic day-Every year college hoist

the Indian flag to commemorate Republic Day and Independence Day. The events are Rashtra gaan singing, Independence Day message, plantation drive, five days programme under the name Azadi ka Amrit Mahotsav etc

3. Constitutional day celebration- took pledge of preamble of Indian constitution
4. Observed Onam, Christmas, Holi, Hindi day, mathrubhasha Diwas, Kerala Piravi day etc
5. One week reading day celebrations
6. Observed Teachers' Day (5th Sept) as birthday of great teacher Dr. Sarvapalli Radhakrishna
7. International yoga day, World photography day, Ozone Day etc.
8. Environment day -conducted a Webinar on the topic SCIENCE and ENVIRONMENT
9. National Youth Day is celebrated on January 12 th to commemorate birth anniversary of Swami Vivekananda
10. Science day-seminars held on diverse focal theme.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-1: Geographica 4- Orientation to Plus-Two Students

Objective

The main aim of the Geographica programme is to provide an orientation to the UG & PG Geography courses, its importance, and career and research prospects to Plus Two students. The programme helps the student to get an overall awareness of the course and the discipline.

Context

Many Plus two students are unaware of the course outline of Geography BSc and MSc courses, its career and research prospects. In order to make them aware of the subject it becomes necessary to provide an orientation to them.

BEST PRACTICE-2 : Conducting student seminar programme

Objective

The overall aim of the student induction programme is acquirement of knowledge in a particular field and to help develop intersection of multi-disciplinary understandings of topics. Discussing in a common platform the relevant topics of the particular subject, students tend to learn about the latest information and new skills related to the concerned subject.

Context

Many good student speakers are available in different departments who can give a very good lecture on their topic of interest. Academic programme committee identified those student speakers and gave them an opportunity to deliver lecture to all the students in college.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Moulding a socially committed citizen having academic excellence in an eco-friendly atmosphere is the soul aim of our institution. Institutional Social Responsibility Forum(ISRF), are working meticulously as a team to promote civic sense and to develop humanitarian values in our students.

Initiatives such as Earn While You Learn, have helped students augment their skills and become confident and articulate. A group was formed to promote agriculture among students under the leadership of Nature Club, named "Karshaka sangham".

We have an active Palliative club named 'PRATHIDHI', intends to add hope and light to lives of patients who are in the grips of despair, distress due to illnesses. We aim at offering physical, mental, emotional, and financial support to the patients.

As a part of Gandhijayandhi, we cleaned the classroom, library and premises of chengottukonam lower primary school. Snehasammanam, patheyam, tribal village visit, donation to workers of rain affected areas, paperbag making and distribution were the social activity in our college. Harithakam, jeevamsam, catch the rain programme, webinar and seminar related to world environment day, world ozone day, world water day are the main environmental friendly programme organised in our college.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Upgrade UG departments to PG Departments.
2. We have a five-year plan to upgrade campus facilities including new construction works such as construction of open-air auditorium, ladies' hostel, extension of power house, overhead roof solar energy, recycling plant, washing area, water recycling, pond construction, landscaping with plants and trees, Botanical Garden
3. Expansion of sport facilities such as Volleyball court, constructing multipurpose indoor court for Net ball, Basketball, Volley ball, Hand ball, Side Protection walls of Multi-Purpose Ground
4. Specific physical fitness coaching for preparing the students for defence exam Conduct various Coaching Classes and improve activities of placement cell.
5. Strengthen startups and improve facilities of Incubation centre. Development and maintenance of herbarium and medicinal plant garden.
6. Provide training to Under Graduate students in statistical methods.
7. Adopt a school and conduct awareness classes and competition for students.
8. Organising workshop, seminar to keep the student updated.