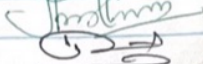
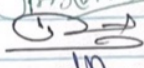




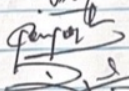
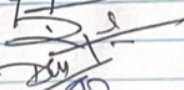
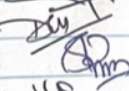
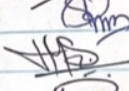
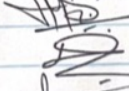
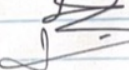
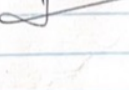


Minutes of the meeting of IQAC members held at Principals room on 01.06.2022.

Agenda

1. Plan of Action for 2022-23.
2. Result analysis
3. Other Items.

Members Present

1	Jaya A.S	
2	Dr. S. Baiju	
3	Josna Ryan	
4	Vidya V.T	
5	Ullas R.S	
6	Dr. Priya R	
7	Jovi JOSEPH	
8	Dr. Raghav Subis S	
9	Dr. C.R. Dhanya	
10	Dr. Ramchulani S	
11	Dr. Sabreen H.M	
12	Dr. Dhansh DM	
13	Dr. Jatrani PS	

The meeting commenced at 3:30pm. Principal Smt. Jaya A.S welcomed the teachers and other members. She expressed her gratitude to the staff for rendering their contributions for the smooth conduct of the academic programmes in the previous year. She wish every one to deliver their best to attain an effective teaching-learning process. The committee discussed various items and decided the following

- * Results of S5 & S6 to be analysed and the course ^{pass} percentage to be submitted to IQAC by the month end.
- * In the wake of the result, as of earlier

times, the students of slow learning to be identified and given remedial classes, under SSP whereas the above average students to be guided through the W.W.S. programme.

- * The meritorious students to be honoured by conducting a merit day.
- * The outgoing students to be given an awareness on the future studies and placement options by the placement cell.
- * Appointment of Guest lecturers to be done as per the workload of the subjects when sufficient teachers are not permanently available.
- * Necessary steps to be taken to have a vegetable garden in the campus.
- * Directions to be given to the convenors of various clubs/cells to observe the important International/National days by planning programmes concerning to the situations.
- * Society influenced projects to be implemented by signing MOUs with various institutions.
- * To have sufficient classrooms, necessary action to be taken to enhance the infrastructure through the construction of Block-E.
- * As the college has a high percentage of ladies, it is necessary to have a ladies hostel and hence to give a proposal for ladies hostel.
- * Proposals for new courses to be submitted with preference to the courses given during the previous years.
- * Department alumnis to be convened and get it registered at the earliest.
- * Admissions procedures to be properly scheduled at the new seminar hall in the administrative block.
- * In order to prevent the travel of students' vehicle in the campus, it is decided to make necessary arrangements for parking of students' vehicles at the vicinity of the entrance.
- * To avoid trespassers to the college, the entry to the campus can be checked by the service of

- a gatekeeper/security during the working hours of the college, with the help of PTA.
- * Decided to evaluate the programme outcome and course outcome systematically.
 - * Prepare the format for internal exam, assignments and seminars based on the course outcome



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1/6/22

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Minutes of the meeting of IQAC executive committee held at new Seminar Hall on 20.09.2022

Agenda:

- * AQAR Submissions.
- * Implementation of Plan of Action.
- * No to Drug Campaigns.
- * Other matters.

Members Present.

Jaya. A.S	Principal	
Dr. Raju S.S	Staff Alumni	
Vinod Kumar.S	H.A	
Dr. Aphilash. A.	N.S.S	
Vedya. V.T		
Sovi. Joseph		
Dr. Ramculati.S		
Dr. Jaisrani P.S.	Biotechnology	
Sabeen. H.M	IQAC Coordinator	
Jasna Rym	English	
Dr. Dhanush. D.M	NAAC	
Dr. Paraga. R	Comp. Science	
Dr. Baiju	CDC	
Ashwini Ashok	French	
Manoj. K.S	Management	
Ullas. R.S	Mathematics	

The meeting commenced with a welcome address by the Principal Smt Jaya.A.S. IQAC Coordinator, Dr. Sabeen.H.M, listed out the members of the newly reconstituted IQAC team. Further, meeting emphasis on the submission of the pending AQAR. NAAC Convenor, Dr Dhanush. D.M, explained the progress of the AQAR 2021-22 followed by detailing of the various criterias by the concerned coordinators. After the discussion the meeting decided the following:

- * AQAR 2021-22 to be submitted before the deadline, for that the compiling of data to be finished before 20th of October 2022. Thereafter Simultaneously the data to be supported with the documentation and have to be uploaded in the college website.
- * As decided in the earlier meeting New courses applications to be submitted to the university as per the early priority.
- * Alumni formation to be speedup and the depts who for not get recognized registered to ~~be~~ finish the process at the earliest.
- * PTA to be directed to take necessary steps for the disposal of waste. in an eco friendly manner.
- * Team to be constituted for implementation of solar energy power utilization and a team to make a plan to effectively utilize the rerouted drainage pattern in the campus for rainwater harvesting process.
- * NSS/NCC/Gandhian studies clubs to be directed to plant various saplings to make the ^{area} campus Green Campus.
- * As part of the "No to drugs campaign" various programmes of awareness talks, goal challenge quiz, debates, house/society campaigns to be conducted.



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20/10/22

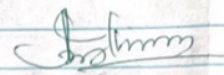
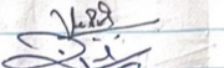
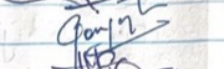
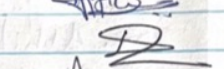
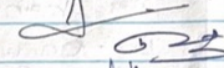
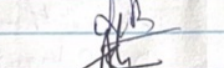

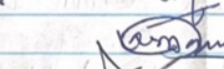
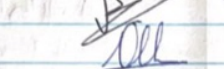
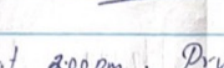
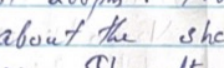
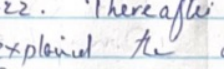
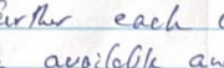
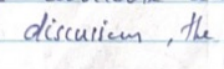
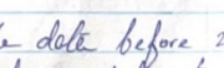
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Minutes of the meeting of IQAC team with NAAC committee held on 17/10/2022

Agenda:

1. AQAR 2021-22 submission
2. Data Collection & uploading.
3. Other items.

Members Present

Jaya. A.S	Principal	
Vidya V.T	Supt.	
Dr. Raji Suresh	Staff Officer	
Smt. JOSEPH		
Dr. SABEEN-HM	IQAC	
Dr. Dhenukh DM	NAAC	
Dr. Jaisani PS.	Biotechnology	
Dr. Baiju S	EDC	
Jagan Rajan	English	
Ashwini Ashok	French	
Vinodkumar.S	HA	
Dr. Parvathi R	Comp. Science	
Manoj K.S	Music	
Dr. Abhilash.A	NSS	
Ullas.R.S	Mathematics	

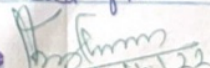
The meeting started at 2:00pm. Principal informed the committee members about the short period for the submission of AQAR-2021-22. Thereafter the NAAC Convener, Dr. Dhenukh.D.M explained the data collection of Part A of AQAR. Further each criteria coordinators explained the data available and the data to be collected. After the discussion, the following decisions were taken.

- 1) Criteria coordinators to collect the data before 20th Oct. 2022. after a discussion with the documentation team.
- 2) Verification of the data to be completed and rectified before 10th of Nov. 2022.

Further uploading of the data to be started by middle of Nov. 2022 and completed by the end of Nov.



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17/10/22

Minutes of the meeting of the members of executive IOAC held on 21/12/2022

Agenda:

- 1) NSS Camp.
- 2) Result analysis
- 3) Progress evaluation.
- 4) Other items.

Members Present:

Jaya-A-S

Dr. Jairani PS

Dr. Baiju

Dr. Parvathi R

Dr. Abhilash, A

Pr. Dharmesh DM

Dr. Ramadulari, S.

Smeetha - G

Dr. Rethesh K

Dr. Radhika A

Vimal D. Kumar

Dr. SABEEN, HM

Dr. A. Mohamud Shafiq

Dr. Rajul SBS S

Jagan Prasad

Ashwini Ashok

Nimod Kumar S

Ullas R.S

Mamij K.S.

Alumni

IOAC Coordinator

English

French

IT

Mathematics

State Forum

College Union

IOAC

IOAC

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The meeting started at 3:30pm. The Principal welcome the participants. The IOAC Coordinator give a summary of events carried out by the Anti Narcotics Team regarding "No to drug" campaign. The committee discussed the effective utilization of the matching grant. The members were of the opinion that the campus is facing shortage in water supply and hence an open well

construction may solve the problem. So it is decided to dig an openwell in the campus in discussion with experts. Further, committee put forward the suggestions of implementing a water purifier for drinking water. To upgrade the facilities in the ladies toilet, the committee decided to put up a napkin incineration unit.

In connection with the extension activities, the mathematics dept organises a training programme for HST teachers of the state. NSS camp to be organised during the Christmas vacation at the near by school and the camp to be conducted with a motto to serve the society.

The results of the Semester End Examinations are analysed with the data supplied by the HOD's. The committee decided to call a classwise PTA meeting and discuss the results with the parents. The class tutors to take necessary remedial measures to improve the results in the further examinations. Subject wise analysis to be carried out and the slow learners to give additional attention by each subject teachers, to increase the course pass percentage.

Society influenced programme to be implemented through approdation of Phoenix Grandashala & Vayanasshala of Thettikkachal area of Pullampora Village/Panchayat/Ward of Nedumangad Taluk.



[Signature]
21/12/22
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Minutes of the meeting of IQAC held at the Principal's chamber on 28/3/2023.

Agenda:

- 1. Academic evaluation.
- 2. Progress of work undertaken.
- 3. Other items.

Jaya A-S	
Dr. Ramchulraj S.	
Dr. A. Mhamud shafiq	
Sone the r y	
Dr. Radhika A	
Dr. Rethesh k.	
Josna Rajan	
Dr Dhanu k DM	
Dr. Sabeen HM IQAC Coordinator	
Dr. D. U. S. S Staff Alum	
Vimal D. Kumar	
Ashwini Ashok	
M. Vij. K. S. Staff Alum	
Vinod Kumar S H.A	
Dr. Jairani PS	
Dr. Baiju S	

The meeting started at 3:15 pm. with a welcome note to the participants by the Principal. Smt. Jaya A.S. She appreciated the NAAC team for timely submission of AQAR. The committee evaluated the progress of work done during the academic year. 2022-23.

- * Infrastructure enhancement was achieved through the newly constructed B-Block with additional classrooms, staff rooms, toilet facilities for the disabled.
- * Additional toilet block was constructed for

girls and toilet building construction for boys is in progress.

- * To improve the examination facilities, an additional hall construction is progressing at the top of administrative block.
- * Upgrading of library was initiated by construction of a new block for library and the work is in progress.
- * For an uninterrupted power supply to the campus, a transformer was installed in the campus through KSEB.
- * For conservation of solar energy, solar paneling was laid at the roofs of new toilet block, B-block and A-block giving an output capacity of 150KW.
- * Rainwater harvesting was initiated through a proper networking of the drainages along the campus.
- * Students were supported with various schemes of scholarships.
- * Media club extended its activity through a Radio Guck programme serving knowledge, information & entertainment during the lunch break time.
- * Students Palliative Care Initiative award 2022-23 for our college give the acceptance for our palliative activity.
- * Kitchen garden programme was started and good vegetables cultivation was in on-going.
- * Alumni formation was completed by the departments of Statistics, Geography and Physics.
- * Learning Management System was utilized effectively for the increase of teaching-learning process.
- * Internal evaluation was conducted at each semester in view of the outcome specified in the syllabus.
- * For improving the academic activities various Faculty Development Programmes were provided to the staff through Orientations, Refresher, Short term courses, In-service programmes - etc.
- * Jeevani programme helps the students to manage their mental stress.
- * Laboratory facilities were enhanced through the purchase of equipments, chemicals, specimens, IT equipments etc.



The meeting concluded at 4:45pm.

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28/5/23