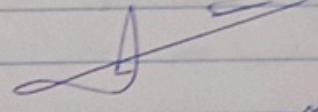
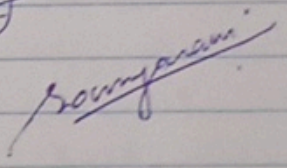


DLMC meeting

Date: 26.3.2022

- Agenda.
- ① Complete stock, for annual verification
 - ② Storage, listing of chemicals and consumables after students project
 - ③ Writing off old, unused equipments.

Members present-

- ① Dr. Tairani P. 
- ② Dr. Soumyarani V.S. 

1. Complete list of chemicals, equipments, consumables books purchased during the financial year 2021-22 has been entered on respective stock registers.
2. 5 group of final year students has completed their student project in the department. It is decided take a list of utensils, chemicals used for their work. This will be completed by Vinod, lab assistant dept. of biotechnology
3. Decision was taken to give a list of old unreparable equipment such as autoclave and weighing balance to principal

Dept of Biotechnology.

DLMC meeting

Date: 26. 05. 2022

Agenda :-

- ① S6 result analysis
- ② plan fund proposal preparations
- ③ Equipments service related.

Members present :-

Dr. Jayarami PS

Dr. Sonmyarani VS. Sonmyarani

1. Sixth Semester BSc Biotechnology result has been published on 21/5/22. Total 24 students appeared for the exam and 13 students passed all subjects. pass % is 54%. out of 13 4 students scored A grade and 8 students secured B grade.
2. It is decided to make list of chemicals, equipments and consumables for the financial year 2022-23.
3. Some equipments like shaking incubator, refrigerator failed to show accuracy. So a request has been submitted to PTA for the repairment.

DLMC meeting.

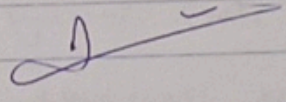
Date : 06.10.2022

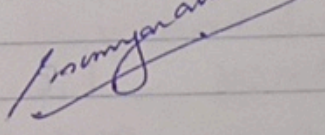
Time : 2.30 pm

അജണ്ട :

- ① ലാബറിറ്റി കേന്ദ്രം - Implementation
- ② Submission of plan fund proposal,
- ③ Lab-ലെ first Aid Kit വാങ്ങുന്നതു സംബന്ധിച്ച്

Members present:

Dr. Jairani PS, HOD. 

Dr. Soumyarani VS.
 Asst Professor. 

1. സർക്കാരിന്റെ തർജ്ജമ ചെയ്ത ലാബറിറ്റി കേന്ദ്രം കോളേജിൽ Implement ചെയ്യുവാനും Dr. Abhilash Sir. Zoology dept ന്റെ, ജില്ലയിൽ വിദ്യാർത്ഥികളുടെ പ്രവർത്തനങ്ങളിൽ വിദ്യാർത്ഥികളുടെ സജീവ പങ്കെടുത്തും ഉറപ്പുവരുത്താനും ഉദ്ദേശ്യ കൗൺസിൽ തീരുമാനം എടുത്തു. BT S2 വിദ്യാർത്ഥികളിലെ NSS volunteers ഈ program ന് join ചെയ്യാൻ തീരുമാനിച്ചു.
2. Plan fund utilization Equipments & chemicals. Inhouse ചെയ്തു. Final proposal purchase section ന്ക്ക് forward ചെയ്യാൻ തീരുമാനിച്ചു.
3. Lab-ൻ പ്രവർത്തനം കൂടുതൽ ആവശ്യം first Aid Kit provision ചെയ്യാൻ PTA യിൽ Request ചെയ്തു.

DLMC meeting

Date - 17.2.2023

Time - 3.30 pm - 4.30 pm

Venue :- Biotechnology Department.

Agenda.

1. Class room Allotment
2. Powersupply failure at Lab (F block)
3. Chemistry HOD's complaint
4. Lab exam related bills clearance

Members present -

Dr. Jairani PS HOD

Dr. Soumyarani V.S

~~Soumyarani~~

1. Building renovation ന്റെ ഭാഗം A block നെ A₂ Biotechnology ന്റെ ഭാഗമാക്കി claim ചെയ്തു അപ്രീകരിച്ചിട്ടുണ്ട്. F12 ഡയറക്ടറുടെ first Year classroom രണ്ടും, നൂറുകടിയെ Seminar hall (old) Second Year class room രണ്ടും ഉപയോഗിക്കാൻ തീരുമാനമായി.
2. F block lab നെ power failure കാരണം Lab ഉടക്കൂട്ടി നന്നു നോക്കിച്ച് Principal ന്റെ പരാതി നൽകി; Repair ന്റെ Recommend ചെയ്യപ്പെട്ടു.
3. ലാബിൻ്റെ, അപ്ലൈഡ് കമ്പ്യൂട്ടർ Chemistry Practicals ഉടക്കൂട്ടാനും Chemistry HOD യുടെ പരാതിയിൻ്റെ ഭാഗം അനുസരിച്ച് പുതിയ building വരുമ്പോൾ F block Lab മിനിമൈസൈസ് ചെയ്യാൻ ധാരണയിലെത്തി.
4. Lab exam നോക്കി. Rs 3000/- വരെ PTA അഡ്വൈസ് ന്നു കൂടി അനുവദിക്കണമെന്നാണ്. കൂടി ഉപയോഗിക്കാൻ തീരുമാനിച്ചു.

DLMC meeting

Date - 29.3.2023.

Time - 1.30 - 2.30 pm

Agenda :-

- College closing for vacation
- Concluding Sb project with their submission
- Inform parents group on the timing of college day celebrations
- Completion of Purchase bills for 2023 Annual Plan Fund.

members present

Dr. Jaisrani PS. HOD, BT

Dr. Soumyarani - VS

~~Soumyarani~~

1. As scheduled by the College Council 30th March is college day celebrations. ~~Consistent with program~~ ~~msomali~~ ~~20232023commsomoni~~. ~~alijibolajogor~~ parents group at program time's ~~Brotherly~~ ~~soni~~.

2. Sb project batches 3 nos submitted in time. The 2 batches that worked at dept have not been finalised yet. They are directed to submit within April 9th, and decided to give a nuke viva-voce.

3. Purchase bills, are all collected and submitted to the purchase section, duly certified, and the purchase stock registers are verified complete.

DLMC meeting
Department of Biotechnology,
01.06.2023.

Time → 11.30 - 12.30 pm

Agenda :-

- Planning of Environment day program
- Instructions to be given to students
- Constitution of Students Grievance Redressal cell.
- S6 Result analysis.

Members Present.

Dr. Jairani P.S. Ho D, BT *Jairani*
Dr. Soumyarani ' *Soumyarani*

1. June 5, Environment day celebration of Zero waste campus, Biology Dept. Green zone - Green zone digital awareness program.
2. No plastic, No waste to be littered into the campus, free from flex printing.
3. Constituted college level Students Grievance Redressal cell. → Informed Students.
4. S6 - Result Analysis.
 pass - $\frac{25}{33} = 76\%$
 First class - 17
 Second class - 8
 Boys - 60% pass and Girls - 79% pass.
 Analysed results, and prepared documentation.