



PROCEEDINGS OF THE PRINCIPAL GOVERNMENT COLLEGE KARIAVATTOM

Government College, Kariavattom – 2022-23 - Committees/Clubs - Appointment of co-ordinators / conveners / members – Sanction accorded – orders issued.

ORDER NO:B1/381/2021/GCKKariavattom

Dated:19.09.2022

Read:- Minutes of the college council meetings dated.

ORDER

The College Council vide references cited above has constituted various academic committees of faculties for the academic year 2021-2022 and has nominated the Nodal Officer/Conveners for the committees with effect from the above council date. In this circumstances the recommendations of the Council is accepted as such and the faculties appointed are hereby entrusted with the work attached with the respective committees, as per the following list.

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|--------------------------------|---|
| 1. UGC Nodal Officer | : Sri Doney Kurien(Mathematics) |
| 2. AISHE Nodal Officer | : Smt Angeo Varghese (Chemistry) |
| 3. SPARK | : Dr. Baiju.S(Mathematics) |
| 4. Public Information Officer | : Dr. Jollybose.R(Physics) |
| 5. RUSA Convenor | : Dr.Sumithranand V B (Physics) |
| 6. EDUSAT Coordinators | :Sri Doney Kurian (Maths) Smt Sreeja S |
| 7. ASAP Coordinator | : Smt Lekshmi.R.K(Chemistry) |
| 8. WWS Coordinator | : Smt Ashwini Ashok(French) |
| 9. SSP Coordinator | : Dr. Nishad N (Geography) |
| 10. Admission Convenor | : Sri Aneeshkumar.R(Physics) |
| 11. NSS Programme Officers | :Dr. Abhilash A (Zoology
:Dr.C.R Dhanya.(Biochemistry) |
| 12. NCC Officer(ANO) | : Smt Leenamol.O(Computer Science) |
| 13. NIRF Nodal Officer | : Dr. Karthika.K(Geography) |
| 14. SWAYAM Nodal Officer | : Dr. Santhosh.G(Physics) |
| 15. Scholarship- Nodal Officer | : Dr. Prakash.A(Hindi) |
| 16. College Council Secretary | : Dr.Josna Rajan(English) |
| 17. Nodal Officer : LMS | : Smt Jovi Joseph (Computer
Science) |

- | | |
|--------------------------|-----------------------------|
| 18. Coordinator : N-list | : Dr. Sajeev.D(Physics) |
| 19. Nodal Officer : YIP | : Dr. Karthika.K(Geography) |
| 20. Coordinator :E-Tutor | : Dr. Santhosh.G(Physics) |
| 21. Staff Advisor | : Sri Manoj K S (Malayalam) |

22. **National Assessment and Accreditation Council (NAAC)**

- Convener : Dr. Dhanush D M(Geography)
 - Assistant Convener : Sri.Ullas R S(Mathematics)
 - Members
1. Dr. Sabeen.H.M(Coordinator IQAC)
 2. Dr Dhanya C R (Co ordinator AQAR)
 3. Smt Jovi Joseph (Coordinator SSR)
 4. Dr Sreela S R (Convenor Documentation)
 5. Dr.R. Priya (Convenor Criterion I)
 6. Dr Karthika K (Convenor Criterion II)
 7. Dr Raghul Subin (Convenor Criterion III)
 8. Dr. Radhika A (Convenor Criterion IV)
 9. Dr. Josna Rajan (Convenor Criterion V)
 10. Smt Ashwini Ashok (Convenor Criterion VI)
 11. Smt Lekshmi R K (Convenor Criterion VII)
 12. Dr Sumithranand V B (Documentation of Admission, Examinations, and Result Analysis)
 13. Dr. Boban P.T (Documentations of Research Publications collaborations MOUS)
 14. Smt.Prvathy K (Documentations of seminars/conferences FDPetc organised by the college with Geo-tagged photos & participation in seminars / conferences outside college)
 15. Smt Smitha G (Career counselling, placement,progression of students guidance for competitive examinations , Criterion V)
 16. Smt Asha A (Scholarship details, capacity building & Skill enhancement initiatives : criterion V
 17. Anju T E (Feedback &SSS)
 18. Suchithra G Krishnan (Documentation of minutes of board of studies, syllabus, course outcome etc Criterion I)

- Departmental Co ordinators

1. Dr Kumari Sreeja S Nair (Mathematics)
2. Tina Elizabeth Mathew(Computer Science)
3. Dr Sini H (Biochemistry)
4. Dr Retheesh K (Chemistry)
5. Dr Santhosh G (Physics)
6. Smt Anjana V (Statistics)
7. Smt mereena C S (Geography)
8. Dr Jairani P S (Biotechnology)
9. Dr Prakash A (Hindi)
10. Smt Smitha G (English)
11. Sri Jayaram V S (Zoology)
12. Smt Princy Raju(Botany)
13. Dr A Mohammed Shafeek (Physical Education)
14. Dr Abhilash A (NSS)
15. Smt Leenamol O (NCC)
16. Sri Doney Kurian (Club Activities)

23. College Level Monitoring Committee

1. CBCSS Programme Convener : Smt.Tina Elizabeth Mathew(Computer Science)
2. PG Programme Convener : Jaya.A.S (Physics)
3. Head of Departments of course subject of study

24. College Website Committee

1. Nodal Officer : Dr Sreela S R (Computer Science)
2. Dr. Santhosh.G(Physics)
3. Dr.Boban.P.T(Biochemistry)

25. University Exam Advisory Committee

1. Chief Superintendent of Exam : Dr S Baiju (Mathematics)
2. Additional Chief Superintendent of Exam : A S Jaya (Physics)
3. Dr. Jollybose.R(Physics)
4. Dr.Sabeen.H.M(Geology)
5. Aneeshkumar.R(Physics)
6. Ullas.R.S(Mathematics)
7. Internal Examination : Aswini Ahok (French) & Tina Elizabeth Mathew(Computer Science)

26. **Research Committee**

1. Convener : Dr.Jollybose.R(Physics))
2. Dr. Radhika.A(Biochemistry)
3. Dr. Priya.R(Computer Science)
4. Dr. Retheesh K (Chemistry)
5. Dr. Prakash.A(Hindi)
6. Dr. Sajeev.D(Physics)

27. **Science Club**

1. Convener : Dr. Soumyarani.V.S(Biotechnology)
2. Angeo Varghese (Chemistry)
3. Princy Raju(Botany)
4. Dr. Raghul Subin.S(Zoology)
5. Lekshmi.R.K(Chemistry)

28. **Cluster College**

1. Dr. S Baiju (Mathematics)
2. Dr. Sabeen H M (Geology)

29. **Documentation committee**

1. Convener : Dr.Sreela S R(Computer Science)
2. Jovi Joseph(Computer Science)

3. ullas R S (Mathematics)
4. Dr Dhanya C R (Biochemistry)

30. Performing Arts Club

Convener : Sri.Majoj K.S (Malayalam)

1. Dr. Nishad.N(Geography)
2. Leenamol.O(Computer Science)
3. Dr.Dhanya.C.R(Biochemistry)
4. Smt Deepthi S Nair (Physics)
5. Dr Jairani P S(Biotechnology)
6. Smt Sabitha Mohan (Chemistry)
7. Smt Anjana V(Statistics)
8. Dr Kumari Sreeja S Nair (Mathematics)

31. Debate and Quiz Club

Convener: Anjana.V(Statistics)

1. Dr. Josna Rajan(English)
2. Dr.Sumithranand V B(Physics)
3. Asha S(Chemistry)
4. Dr Dhanush D M (geography)

32. Nature/Bhoomitra Club

1. Convener: Dr. Raghul Subin.S(Zoology)
2. Dr. Karthika.K(Geography)
3. Smt Suchithra G Krishnan(Botany)
4. Sri Manoj K S (Malayalam))

33. Media Club

1. Convener: Sudheer.B(Chemistry)

2. Asiwini Ashok(French)
3. Sri Ullas.R.S (Mathematics)
4. Dr. Soumyarani.V.S(Biotechnology)

34. Staff Club

1. Secretary: Sri Doney Kurian (Mathematics)
2. Vice President : Sri Sudheer.B(Chemistry)
3. Treasurer : Dr.A. Radhika (Biochemistry)
4. Sri Aneeshkumar.R (Physics)
5. Smt Anjana.V (Statistics)
6. Dr.Karthika. K(Geography)
7. Ashwini Ashok(French)

35. Alumini Forum

1. Student Alumni-Convener: Dr Mereena.C.S(Geography)
2. Smt Sreeja.S (Computer Science)
3. Staff Alumni-Convener: Smt A.S. Jaya (Physics)
4. Dr. Raghul Subin.S(Zoology)

36. Canteen Committee

1. Convenor : Sri Manoj K S (Malayalam)
2. Dr. Prakash A(Hindi)
3. Dr Raghul Subin S (Zoology)
4. Smt Mereena C S (Geography)
5. Aswini Ashok (French)
6. Sr. Superintendent (Office)

37. Information Technology Cell

1. Convener : Dr. Santhosh.G(Physics)
2. Dr. Boban .P.T(Biochemistry)
3. Sri Aneeshkumar.R(Physics)
4. Dr Sreela.S.R(Computer Science)
5. Smt Jovi Joseph(Computer Science)

38. Audio Visual Aid Cell

1. Convener : Dr Mereena C.S(Geography)
2. Sri Sudheer.B(Chemistry)-Media Club
3. Sri Doney Kurian (Mathematics) – Convenor: EDUSAT
4. Smt Smitha G(English) – Language Lab

39. Counseling Cell

1. Convener: Ashwini Ashok(French)
2. Smt Parvathy K (Chemistry)
3. Dr.JosnaRajan(English)
4. Dr. Prakash.A (Hindi)

40. Equal Oppurtunity Cell

1. Convener:Smt Mereena C S(Geography)
2. Smt Suchitra G Krishnan(Botany)
2. Smt Sreeja. S(Computer Science)
3. Dr Jeethenthiran N(Tamil)

41. Women Welfare Committee

1. Dr.Radhika.A(Biochemistry)
2. Smt Parvathy K (Chemistry)
3. Smt Anju.T.E(computer Science)
4. Dr. Kumari Sreeja S Nair (Mathematics)

42. Women Study Cell

1. Convener: Dr.Jairani.P.S(Biotechnology)
2. Smt Sabitha Mohan (Chemistry)
3. Smt Vidhya.N.P(Computer Science)
4. Dr. Sini.H(Biochemistry)

43. Social Service Cell/ Institutional Social Responsibility Forum

- I. Convener: Dr. A Mohammed Shafeek (Convener : Discipline)
- II. Dr.Dhanya.C.R (Cordinator : NSS)
- III. Dr. Abhilash A (Cordinator : NSS)
- IV. Smt Leenamol.O (NCC :Officer)
- V. Smt Suchithra G Krishnan (Botany)
- VI. Manoj K S (Convener : Gandhian Studies)

44. Placement and Guidance Cell

1. Convenor : Smt Smitha G (English)
2. Smt Sreeja. S(Computer Science)
3. Dr. Raghul Subin.S(Zoology)
4. Smt Anjana.V(Statistics)

45. Medical Assistance Cell

1. Convener: Smt Vidhya.N.P(Computer Science)
2. Dr.A.Mohammed Shafeek (Physical Education)
3. Dr.Abhilash A (Zoology)
4. Dr.Jeethenthiran N (tamil)

46. Literary Club

1. Convener: Dr. Josna Rajan(English)
2. Dr Kumari Sreeja S Nair(Mathematics)
3. Smt Deepthi.S.Nair(Physics)
4. Sri. Manoj K S (Malayalam)

47. Library Forum

1. Convener: Dr. Santhosh.G(Physics)
2. Smt Jovi Joseph (Computer Science)
3. Dr.Radhika.A(Biochemistry)

4. Smt Anju.T.E(Computer Science)

5. Dr Jeethenthiran (Tamil)

48. Sports and Fitness Club

1. Convener: Dr.A Mohammed Shafeek(Physical Education)

2. Dr. Nishad.N(Geography)

3. Smt Asha.S(Chemistry)

4. Ashwini Ashok(French)

49. Entrepreneur and Development Club

1. Convener : Anju.T.E(Computer Science) - Startup

2. Dr. Sabeen.H.M(Geology)

3. Dr. Sini.H(Biochemistry)

4. Dr. Sajeev.D(Physics)

50. Sexual Harassment Prevention Committee

I. Convenor: Smt Asha.S(Chemistry)

II. Dr. Karthika.K(Geography)

III. Dr.A Mohammed Shafeek (Physical Education)

IV. Smt Sunitha.S(Sanskrit)

51. Antinarcotics Cell

1. Convener: Dr. Boban P T(Biochemistry)

2. Smt Anjana.V(Statistics)

3. Sri Jayaram.V.S(Zoology)

4. Smt Angeo Varghese(Chemistry)

52. Grievance and Redressal Cell

1. Convener: Smt Sunitha S(Sanskrit)
2. Sri Jayaram V S (Zoology)
3. Smt Suchithra G Krishnan(Botany)
4. Smt Mereena C S (Geography)
5. Doney Kurian (Mathematics)
6. Sr Supdt
7. Sr Clerk

53. Antiragging Cell

1. Convener: Dr. Priya R(Computer Science)
2. Dr.Dhanush D M (Geography)
3. Sri Aneeshkumar.R(Physics)
4. Dr. Soumyarani(Biotechnology)

54. Human Rights Forum

1. Convener : Smt Deepthi.S.Nair(Physics)
2. Dr.Jeethenthiran N (Tamil)
3. Dr Dhanush D M (Geography)
4. Smt Vidhya.N.P(Computer Science)

55. Red Ribbon Club

1. Convener: Sri Ullas R S ((Mathematics)
2. Smt Lekshmi.R.K(Chemistry)
3. Dr. Santhosh.G(Physics)
4. Dr.Jairani.P.S(Biotechnology)

56. Environmental Protection Cell

1. Convenor :Dr Dhanush D M (Geography) – Nodal Officer : Plastic

2. Removal Programme
3. Dr Nishad.N(Geography)
4. Smt Asha.S(Chemistry)
5. Smt Princy Raju (Botany)

57. Student Aid Cell

1. Convener: Dr.Abhilash.A(Zoology)
2. Smt Mereena.C.S(Geography)
3. Smt Deepthi.S.Nair(Physics)
4. Dr Jeethenthiran N (Tamil)

58. Gandhian Studies

1. Convener : Sri.Manoj K S(Malayalam)
2. Dr Tina Elizabeth Mathew(Computer Science)
3. Sri Jayaram V S (Zoology)
4. Smt Sabitha MOhan (Chemistry)

59. Purchase Committee

1. Convener : Dr.Baiju.S(Mathematics)
2. Head of Departments of each subject of study
3. Vice Principal :Smt Jaya A S
4. Senior Superintendent :Smt Vidhya V T
5. Head Accountant :Sri Vinodkumar
6. Librarian :Smt Manjusha R
7. Purchase Section Clerk :Smt Soorya V S

60. Building and Land Management Committee

1. Principal :
2. Convener : Dr. S. Baiju (Mathematics) :
3. Representative of Affiliating University: Joint registrar, University of Kerala
4. Representative of PWD : Assistant Engineer
5. PWD Architect :
6. PTA Secretary
7. PTA Vicepresident :

8. Senior Superintendent :Smt Vidhya V T
9. Head Accountant :Sri Vinodkumar
10. Teacher Representatives :a)Vice Principal
b)IQAC Coordinator
c)Staff Club Secretary
d)Staff Advisor
e)Staff Alumini
f)Women Cell
g)College Union Chairperson

61. Continuing Education Cell

1. President : Principal
2. Manager : Dr. Baiju.S (Mathematics)
3. Head of Departments of each subject of study

62. Covid Protocol Cell

1. Convener : Dr. Prakash.A(Hindi)
2. Smt Sabitha mohan (Chemistry)
3. Sri Manoj K S(Malayalam)
4. Dr.A Mohammed Shafeek(Physical Education)
5. Smt Leenamol.O(Computer Science)

63. College Union and Association Cell

1. Convener : Staff Advisor-Manoj K S
2. Staff Editor-Magazine :
3. College Union Chairperson
4. Lady Rep/Vice Chairperson

64. College Development Committee

1. Chairman : District Collector
2. Secretary & Treasurer : Principal
3. Vice Principal :
4. Convener : Dr. S Baiju (Mathematics)

5. Teacher :IQAC Coordinator
6. Teacher :NAAC Convenor
7. Teacher :PTA Secretary
8. Teacher :Building Committee Convenor
9. Vice President PTA :
10. PWD Executive Engineer:
11. President – Alumini :
12. College Union Chairman :

65. Gender Justice Forum :

1. Convener : Dr.Sini.H (Biochemistry)
2. Sr Superintendent: Smt Vidhya V T
3. Clerk : Smt Sheena N
4. Elected lady student rep : Gouri

66. Facility Management Committee :

1. Teacher representatives of PTA

67. Internal Complaint Committee :

1. Nodal Officer : Dr. Radhika. A(Biochemistry)
2. Sunitha.S(Sanskrit)
3. Dr. Prakash.A(Hindi)
4. Sr. Superintendent :Smt Vidhya V T
5. Section Clerk :
6. Student Nominee : Chairperson, Lady representative
7. Member non Governmental organization.

68.Discipline Committee

- 1.Convener : Dr A Mohammed Shafeek (Physical Education)
- 2.Dr Prakash A (Hindi)
- 3.Head of Departments of major subject of study

69. Academic Programme Committee

- 1.Convener : Dr Ratheesh K (Chemistry)
- 2.Head of Departments of major subject of study

70.EWYL Advisory Committee

- 1.Chair Person : Principal
- 2.Convener : Dr Raghul Subin S (Zoology),Smt Anju T E (CS)
- 3.PTA Executive Member : Sri Ajayakumar and Sri Uthaman
- 4.Student Representative : Sonitha and Raison
- 5.Non Teaching Staff : Shibu D
- 6.Industry Representative : Sri Anzar Azad
- 7.LSG Representative : Ms Kavitha L S (Ward Councilor)
- 8.Jeevani Coordinator : Ms Aswini Ashok

71.EWYL HUB

- 1.Coordinator : Dr Boban P T(Biochemistry)
- 2.Teacher Charges : Dr Sini H and Dr Radhika A
:Dr Abhilash A Dr Jairani P S
:Smt Asha S Smt Parvathy K
:Dr Sajeev Smt Deepthi S Nair
:Dr Tina , Smt Vidhya N p
: Dr Nishad N Smt Mereena C S
:Smt Anjana V, Dr Josna Rajan

72.Internal Quality Assurance Cell(IQAC)

- 1.Chair Person : Principal
- 2.Member from the Management :Vice Principal
- 3.Cordinator :Dr Sabeen H M(Geology)
- 4.Teachers :Dr Jolly Bose R (Exam Advisory Committee)
Dr.Dhanush D M (NAAC Convener)
:Dr Ratheesh K(Research Committee)
:Dr Baiju S(Convenor CDC)
:Dr Radhika A(Conveno Internal Complaint
Committee)
:Sri Manoj K S(Staff Advisor)

5. Administrative Officers :Dr A Mohammed Shafeek (Discipline Committee)
:Smt Smitha G(Placement &Guidance Cell)
:Smt Vidhya V T(Sr Supdt)
:Sri VinodKumar R(HA)
6. Industrialist :Anzar Azad, Rain Water harvesting
7. Stakeholder :PTA Vice President
8. Eminent Person in the Society :Dr Ramdulari S(Rtd Principal)
9. Student Nominee :College Union Chair Person
10. Alumini :Dr Raghul Subin (Staff Alumini)
:Vimal D Kumar(Student Alumini)

Approval Valid

Digitally Approved By

A S Jaya .

Date: 19.09.2022

Reason: Approved

Sd/-

A S Jaya .

Principal (In Charge)