

I/933/2021

**PROCEEDINGS OF THE CHAIRPERSON AND MANAGING DIRECTOR,**  
**ADDITIONAL SKILL ACQUISITION PROGRAMME**  
**KERALA, THIRUVANANTHAPURAM**

PRESENT : Dr. Usha Titus

Sub:- Additional Skill Acquisition Programme Kerala - Foundation Classes  
Suspended - Orders Issued - Reg

---

No:ASAPHQ/205/2021-CLS-IO-LIN and LS

Dated, **21/05/2021**

---

Read:-

1. ASAP/FIELD TRAINING PROG-SPM/450/2020 Dated, 09.02.2021
2. Minutes of Meeting of Heads, dated 15th April, 2021

**ORDER**

As per the proceedings read 1 above FM for 2019-2020 batches have been suspended until further order and FM for 2018-19 & 2017-18 are permitted to conduct in online mode. Vide reference to the minutes of meeting read 2 above, all the batches who have completed up to 100% alone be considered for completion and Aptis test. In these circumstances, it is decided that -

1. APTIS assessment should be conducted only for those batches which are 100% complete in MIS as on 23rd April 2021.
2. All other FM batches stand suspended irrespective of the batch progression and APTIS will not be conducted for such batches
3. Service of the SDE invigilators are not to be availed and the SDC PM will be the invigilator for the APTIS assessments that are to be conducted.
4. Institution funds will not be sanctioned any further.

The DPMs shall take necessary steps to complete all the pending APTIS exams immediately once the restrictions imposed due to Covid 19 are lifted.

Sd/-

I/933/2021

**DR. USHA TITUS**

**CHAIRPERSON & MANAGING DIRECTOR**