

Minutes of the meeting of IQAC executive
held at the Seminar Hall on 15.06.2020.

Agenda:

1. 2020-20 - Plan.
2. AQAR
3. Others.

Members Present:

Jaya A.S
Dr. Piyush Kumar R
Anju T.E
Rajiv S
Dr. Radhika A
Dr. Kartika K
Dr. Jolly Bose R
Anesh Kumar R
Dr. Boban P.T
Dr. Rakul SBN S
Lekshmy R.K
Dr. Sabar H.M


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15.6.2020
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The meeting starts at 11:00am. Principal informed the members about the arrangements carried out for the University examinations. She also remind the committee about the NAAC visit to be carried out during March 2021.

The meeting took the following decisions.

- 1) Due to COVID-19, the classes to be handled in the online mode.
- 2) Feedback of the students to be obtained regarding the online classes.
- 3) Teachers to submit the abstract of the online classes handled per week to the Principal via HOD's.

- 4) IQAC to consolidate the online class details with the help of convenors of ASAP, WWS, SSP and ORICE.
- 5) Internet connectivity to all the Departments to be restored at the earliest. and WIFI to be provided to the teaching staff by the installation of modems for the Departments.
- 6) Laboratories if needed to be upgraded using the fund by submitting the plan proposals.
- 7) College website to be updated and a Learning Management System to be developed and teachers are encouraged to attend the online FDP's.
- 8) In the wake of NAAC visit, the NAAC executive committee to be reconstituted and assign-
vat works to be carried out.
- 9) The pending AQAR's to be completed at the earliest and to upload the same. Two member team ^{each} to monitor the eight criteria of AQAR.
- 10) Admissions for the year to be carried out observing the COVID protocol.
- 11) Dr. Santosh G is entrusted to conduct a hands-on training on various online platforms.


 PRINCIPAL
 Government College
 Kariavattom-Tvm.

Minutes of the meeting of IQAC executive with the teaching staff held at Seminar Hall on 28.12.2020.

Agenda:

1. Academic planning under COVID-19 conditions
2. AQAR
3. Other items

Members present:

- | | |
|----------------------------|--|
| 1. Jaya A.S. | |
| 2. Tina Elizabeth Mathew | |
| 3. Vidhya N.P. | |
| 4. Sreya S | |
| 5. Ashu | |
| 6. Snelkale G. | |
| 7. Dr. Biju MA. B. | |
| 8. Deepthi S Nair | |
| 9. Sreela S | |
| 10. Leena Mol. O | |
| 11. Dr. Parva R | |
| 12. Dr. C.R. Dhanya | |
| 13. Dr. Radhika A | |
| 14. Parvathy V. | |
| 15. Dr. Sethulekshmi. M.S. | |
| 16. Baiju S | |
| 17. Binoy K.R. | |
| 18. NISHAD N | |
| 19. Sudheer B | |
| 20. Dr. Abhilash. A. | |
| 21. Dr. Prakash. A | |
| 22. Rajeev Kumar. P | |
| 23. Ullas R.S | |
| 24. Tolly Bose. R | |
| 25. Jayashree. VS | |
| 26. Doneykerning | |
| 27. Anasah Kumar | |
| 28. Dr. Santhosh. S | |

29. Santhosh G Sw
30. Sajeev D B
31. Princy Raju P. Bin
32. Lekshmy. Rk Rk
33. Sumanjani V.S Sumanjani
34. Dr. Smith Dr
35. Anjana V Statistics
36. Abhaya Mha Statistics
37. Amari Sreej S. Nair Maths
38. Jovi Joseph Computer Science
39. Anju T.E Computer Science
40. RAGHUL SOBIN S Zoology
41. Dr. Sabeen. H.M IQAC Coordinator

The meeting started under the chairmanship of the Principal. The Principal informed about the message of Govt. of Kerala to start classes offline at colleges. In the wake of the above directions, the committee decided to make necessary arrangements to observe the Covid-19 protocol.

- Decided to inform the parents about the commencement of classes through social media.
- Directed the tutors to post the criteria regarding the Covid-19 protocol.
- Make arrangements at the entry point of the college for wa-hand wash and temperature check.
- Fumigate the class/laboratories if needed.
- Timetable to be rearranged by including Saturday.
- Conduct a PTA for each class through online.

The committee decided to help the NAAC Steering Committee to prepare the SSR for the next NAAC inspection (Cycle II).



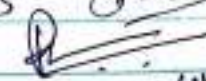
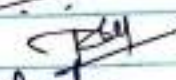
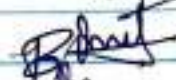

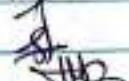
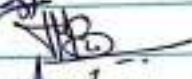


The committee approved the AQAR for the period 2015-16 to be placed before the college Council. Follow-up action to be taken to the application submitted for new course starting of new course. Library automation to be completed at the earliest.

Minutes of the meeting of executive members of IQAC held at Seminar Hall on 23.3.2021

Agenda:

1. Academic evaluation.
2. AQAR.

Members Present:

1. Jaya. A. S. 
2. Dr. Sankar H M Baiju S. 
3. Dr. Radhika A. 
4. Dr. C. R. Dhanya. 
5. Jolly Bose R. 
6. Dr. B. SITHA. B. 
7. Syedeli Fatima. M. 
8. Dr. Sabar. H M. 
9. Anjana. V. 
10. Rajaraj. S. 

The Principal welcome the members and informed that the NAAC accreditation of the college in the 1st cycle ends at 28.3.2021. Hence it is necessary to submit the SSR at the earliest (for the 2nd cycle). Moreover the pending AQAR to be completed at the earliest and get it uploaded along with the supporting documents. The SSR has to be prepared in continuation of the last five years AQAR. The committee decided to prepare the annual report for the academic year.

The following reports to be obtained from the concerned.

- report of various webinars conducted during the year.
- extension activities during the year.
- Observing the special days
- Research activity report including the webinar participation publication, etc.
- Student support activities
- Club activities
- Feedback collected to be compiled and report to be prepared.

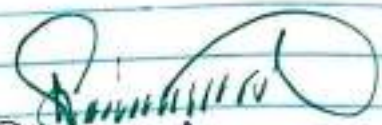


23-5-2021
PRINCIPAL
Government College
Kariavattom-Tvm.

Minutes of the IQAC Meeting held on
30/04/2021




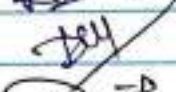
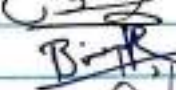
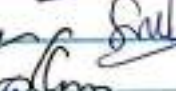
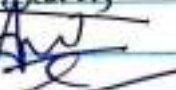




Agenda: The creation of new mail id and
youtube channel for the College.

~~H/O~~
IQAC (Dr. SABEEN-H.M)
Co-ordinator


Principal
Govt. College Karimnagar

Members Present

- 1) Dr. Jolly Bose. R
- 2) Sr. Anesh Kumar R
- 3) Smt. A.S. Janya
- 4) Dr. Rajeev Kumar. R
- 5) Dr. Radhika. A
- 6) Dr. Dhanya CR
- 7) Dr. Baiju. S
- 8) Binoy. R.R
- 9) Sreela. S
- 10) Janya. A.S
- 11) Anjana. V
- 12) Dr. Ranveer Suresh S (Ahlyani)

Decisions taken.

- 1) It is decided to start a new mail id for the college such that the huge data regarding NMC can be stored in the Google Drive.
- 2) It is also decided to start an official youtube channel for the college for uploading the academic and administrative events of the college. This can also be used for carrying huge data which can not be handled by the website for the purpose of NMC accreditation.
- 3) Smt. Jovi is selected as the administrator for handling and creation of new mail id and youtube channel.
- 4) AQAR for the period 2016-17 & 2017-18 have been approved by the committee and decided to place before the Council.



30.4.2021

PRINCIPAL
Government College
Kariavattom-Tvn.

Minutes of the meeting of the executive members of IQAC held at Seminar Hall on 22.06.2021.

Agenda:

1. Action plan for the academic year.
2. Conducting the University Examinations.
3. NAAC visit.
4. Other items.

Members present

1. Jaya A.S
2. Dr. Jolly Bose. R
3. Dr. Baiju. S
4. Ashwini Anok
5. Dr. BISHMA. B
6. Dr. C. R. Dhany
7. Dr. Radhika A
8. Dr. Priya. R
9. Leena Mol. O
10. Dr. Karthika. K
11. Dr. Sabeen. HM

dm

Jolly

Baiju

Ashwini

Bishma

C.R.

Radhika

Priya

Leena

Karthika

Sabeen

The meeting started at 3:30 pm chaired by the Principal Smt. Jaya A.S. The Principal delivered the points to be addressed for the new academic year. After a fruitful discussion among the members the meeting decided the following.

- In connection with the upcoming University exams, in the wake of covid situation, a college level committee constituting the Princi

- IQAC Coordinator, NAAC Convenor, Office Suptd, Junior Health Inspector (PHC), Ward Councillor were formed for the smooth conduct of the examination.
- Covid protective measures such as Sanitiser, Mask, etc to be kept in hand and students to be monitored by the concerned Tutors to maintain the safe distances at the college campus.
 - Intimation to be given to the students regarding the special exam for the Covid positive students.
 - To improve the teaching-learning process, it is decided to procure Intelligent Interactive Board.
 - The programme to ~~improve~~ ^{increase} the campus greenery and plastic free zone to be continued. In connection with this it is planned to plant saplings on either sides of the newly laid Internal roads.

J. Ganesan
22/6/2021

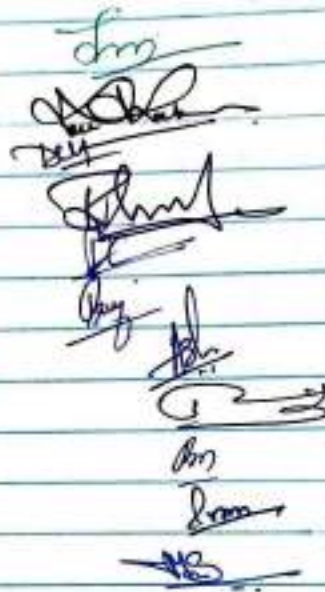
Minutes of the meeting held on 28/7/2021
by the executive members of IQAC.

Agenda:

- 1) Evaluation of the online classes.
- 2) Reconstitution of club/cells
- 3) Result analysis
- 4) Other items.

Members Present:

1. Janga A.S
2. Dr. KARTHIKA .K
3. Dr. C. R. Dhanya
4. Dr. Jolly Bose .R
5. Dr. Radhika A
6. Dr. Priya .R
7. Ashwini Ashok
8. Dr. S. Baiju
9. Dr. Bijitha .D
10. Leena Mol. D
11. Dr. SABEEN .H.M



The meeting started at 3.15 pm. IQAC Coordinator welcomed the participants. Principal addressed the meeting participants regarding the online classes in the wake of the covid situation. Principal remind the meeting about the submission of application for new courses. She expressed her remarks on the need for the analysis of the university level exam results. The committee members had a discussion on the matter and decided to implement the following.

* Different clubs/cells of the college was

reconstituted by incorporating the newly transferred teachers

- * Important days which are observed in general are to be observed in college by the concerned clubs/cells by conducting programmes related to that day.
- * As the online classes are continuing, it is decided to find out the students who are lacking the devices for online classes (mobile) and to render help to those students through the college.
- * Applications to new courses to be submitted to the University before August 31st.
- * DLMC to be held to analyse the results of the University exams and thereafter remedial measures to be proposed by the CLMC.
- * NAAC convener is entrusted to constitute a team to develop a college level LMS

J. G. M.
28/7/21

Minutes of the IQAC Meeting held on
06/09/2021 at Principal Chamber,
Govt. College Karavattom.

Agenda

1. Preparation and Submission of AQAR 2020-21.
2. Conducting of Faculty development programme on Learning management system.
3. Installation of biogas plant, recharging of borewell & recycling of waste water.
4. Preparation and submission of self study report for cycle-2.
5. Any other matters.

Members Present:

- | | | |
|----------------------|------------------------------|--|
| 1. Dr. Jolly B. R. | NAAAC Convenor | |
| 2. Vimal D. Kumar | Alumni | |
| 3. Dr. Rudhika A. | Associate Professor, BC. | |
| 4. Dr. Kasthika K. | Geography Department | |
| 5. Dr. Ragini Suresh | Asst. Prof., ECE | |
| 6. Anzar Azad | Alumni Association Secretary | |
| 7. Agnani Ashok | (Through Online mode) | |
| 8. Dr. Dhanya | (Thru ") | |
| 9. Dr. Chandulani C. | (") | |
| 10. A. S. Jaya | Principal | |
| 11. Dr. Sabeen H M | IQAC Coordinator | |
| 12. Vidya V. T. | Senior Supt | |
| 13. Dr. S. Baiju | PTA Secretary | |

The meeting started at 2 pm. Discussed the preparation and timely submission of AQAR for the year 2020-21. The previous meeting has decided to launch an LMS for the college. The IQAC proposed an FDP for the teaching faculty at college level to get familiar with new system. It is planned to put up a biogas plant to utilize the biogas waste for generators of biogas. The committee decided to implement the rain water harvesting recharge process utilizing the topography of the campus.

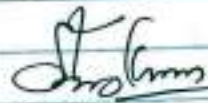
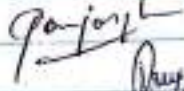

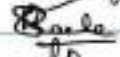





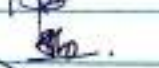


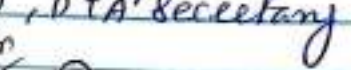







J. G. G. G.
6/9/21

Minutes of the meeting of IQAC executive members along with Criteria Coordinators of NAAC held at Principals Chamber on 13/10/2021

Agenda:

1. Progress of AQAR-2020-21.
2. Evaluation of visits & missions & logs.
- 3.

Members Present.

- | | | |
|---|------------------|---|
| 1. Jaya A.S | |  |
| 2. JOYI JOSEPH (CS) | |  |
| 3. Dr. Pooja R (CS) | |  |
| 4. Seela S.R (CS) | |  |
| 5. Josna Rajan English | |  |
| 6. Soumyahani vs Biotechnology | |  |
| 7. Ashwini Ashok (French) | |  |
| 8. Purusothay Subhans (Statistics) | |  |
| 9. Tona Elizabeth Mathew (Computer Science) | |  |
| 10. G. Sudeekha (Chemistry) | |  |
| 11. Dr. Simitt (Biochemistry) | |  |
| 12. Suchithra G. Krishna (Botany) | |  |
| 13. Dr. Rajat S. S (Zoology) | |  |
| 14. Dr. Rajeev Kumar R (Physics) | |  |
| 15. Dr. S. Pooja (Mathematics), DTA Secretary | |  |
| 16. Dr. Byilka B (Chemistry) | |  |
| 17. Dr. Radhika A (Biochemistry) | |  |
| 18. Senthosh G (Physics) | |  |
| 19. Dr. Karthika K (Geography) | |  |
| 20. Dr. Sabarathnam | Coordinator IQAC |  |

The meeting commenced at 3:25 pm at Principals chamber. Smt. Jaya A.S, the Principal in-charge, welcome the members. Sri. Jollybose R the NAAC Convener, presented the details of data collected regarding the AQAR-2020-21. The committee had a discussion with the Criteria Coordinators regarding the uploading of the AQAR. The

members were of the opinion to revise the mission, vision and logo of the college and hence decided to update the same.

- The meeting evaluated the existing logo of the college and decided to modify it according to the present scenario and then to submit the revised matter to the college council.
- To have a better planning for the future, a Five Year Plan proposal to be made in view of the vision of the institutions.
- Various awareness programmes to be conducted in connection with the Gender sensitization, anti-ragging, covid protocol.
- Department Level Monitoring Committees (DLMC's) of the departments have submitted the reports of the results of B.Sc (2018-21) batch and M.Sc (2019-21) batch. The committee analysed the results and suggested the following measures for the improvement of performance by the students in future.
 - Remedial classes to be conducted for the slow learners.
 - Encourage peer group teaching among students
 - Conduct class test papers on completion of each topic.
 - Jeevani Programme Counselor to be directed to attend the students in need of psychological support.

J. Anand
13/10/21